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Planning

Supply Teachers and Temporary Staff in Educational Establishments

The Minister for the Cabinet Office acting through Crown Commercial Service

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-011665

Procurement identifier (OCID): ocds-h6vhtk-02b503

Published 25 May 2021, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

The Minister for the Cabinet Office acting through Crown Commercial Service

The Capital Building, Old Hall Street

Liverpool

L3 9PP

Email

supplyteachers@crowncommercial.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/ccs>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply Teachers and Temporary Staff in Educational Establishments

Reference number

RM6238

II.1.2) Main CPV code

- 79610000 - Placement services of personnel

II.1.3) Type of contract

Services

II.1.4) Short description

Crown Commercial Service, intends to establish an agreement for the recruitment of temporary and fixed term teachers and non-teaching staff for UK schools, colleges and educational establishments including nurseries, pupil referral units, and children centres.

The purpose of this framework agreement is to provide schools with an open, fair and transparent route when hiring supply teachers and other temporary staff that also delivers value for money. Roles include head teachers, qualified and non-qualified teachers both SEN and non- SEN, education support (staff cover supervisors and teaching assistants) invigilators and senior leaders. Other temporary staff include but not limited to, administrative and clerical (IT and finance staff) estates and maintenance and cleaners.

It is expected that the duration of the agreement will be for an initial period of 2 years with the option to extend for up to 2 years (at 12 month intervals).

II.1.5) Estimated total value

Value excluding VAT: £1,000,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Provision of qualified and non-qualified supply teachers and other temporary staff in educational establishments.

Lot No

Lot 1

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The supplier will provide recruitment services for the provision of supply teachers, unqualified teacher and education support staff and other temporary staffing services from both:

- Employment businesses for temporary assignments, and
- Employment agencies for fixed term employment.

The supplier will ensure that they comply with all legislative and regulatory requirements, and all workers are fully compliant, as detailed in the terms of the framework contract.

The supplier will be required to be aware of and ensure compliance to all changes in practise in the recruitment market and changes in policy and legislation.

The Supplier will ensure that such changes are communicated in a timely manner to the buyer and where necessary, appropriate changes made to processes and procedures (i.e. AWR, IR35, Minimum Wage).

II.2.14) Additional information

The authority does not consider that transfer of undertakings (protection of employment) Regulations 2006 to be an issue in respect of this procurement at framework agreement stage as services are not provided at this level. It is your responsibility to take your own advice and consider whether TUPE is likely to apply and to act accordingly. You are encouraged to carry out your own due diligence.

II.2) Description

II.2.1) Title

Master Vendor: Managed Service Requirements of Supply Teachers, Unqualified Teachers, Education Support Staff and other temporary staffing services.

Lot No

Lot 2

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Managed service requirements of supply teachers, unqualified teacher, education support staff and other temporary staffing services.

The master vendor will take overall responsibility for providing the buyer with recruitment services to meet their worker needs.

The supplier will manage provision of supply teachers, unqualified teacher, education support staff and other temporary staffing services from both:

- Employment businesses for temporary assignments, and
- Employment agencies for fixed term employment.

The supplier will provide workers directly from their own resource pool and has the option of managing supplementary supply from subcontractor(s) as outlined in joint schedules (Schedule 6 (key subcontractor(s))).

The buyer will contract only with the master vendor, and the master vendor is responsible for managing their supply chain which must be accredited. The master vendor must also be accredited.

The supplier will ensure that its sourcing of Workers via the accredited supply chain complies with all legislative and regulatory requirements, as detailed in the terms of the framework contract.

The supplier will be required to aware of and ensure compliance to all changes in practise in the recruitment market and changes in policy and legislation

The Supplier will ensure that such changes are communicated in a timely manner to the buyer and where necessary, appropriate changes made to processes and procedures (i.e. AWR, IR35, Minimum Wage).

II.2.14) Additional information

The authority does not consider that transfer of undertakings (protection of employment) Regulations 2006 to be an issue in respect of this procurement at framework agreement stage as services are not provided at this level. It is your responsibility to take your own advice and consider whether TUPE is likely to apply and to act accordingly. You are encouraged to carry out your own due diligence

II.2) Description

II.2.1) Title

Neutral Vendor: Managed Service Requirements of Supply Teachers, Unqualified Teacher, Education Support Staff and other temporary staffing services.

Lot No

Lot 3

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Neutral vendor: managed service requirements of supply teachers, unqualified teacher, education support staff and other temporary staffing services.

The neutral vendor will take overall responsibility for providing the buyer with their worker needs.

A neutral vendor supplier will not supply any workers directly from its own business (or any affiliated businesses) and will use an accredited supply chain to meet all worker

requirements. For the Buyer receiving the service, the buyer will enter into a call-off contract with the neutral vendor supplier and not with the supply chain directly.

The supplier will ensure that the sourcing of workers via the accredited supply chain comply with all legislative and regulatory requirements, as detailed in the terms of the framework contract.

The supplier will manage provision of supply teachers, unqualified teacher, education support staff and other temporary staffing services from both:

- Employment businesses for temporary assignments, and
- Employment agencies for fixed term employment.

The supplier will be required to be aware of and ensure compliance to all changes in practise in the recruitment market and changes in policy and legislation.

The Supplier will ensure that such changes are communicated in a timely manner to the buyer and where necessary, appropriate changes made to processes and procedures (i.e. AWR, IR35, Minimum Wage).

II.2.14) Additional information

The authority does not consider that transfer of undertakings (protection of employment) Regulations 2006 to be an issue in respect of this procurement at framework agreement stage as services are not provided at this level. It is your responsibility to take your own advice and consider whether TUPE is likely to apply and to act accordingly. You are encouraged to carry out your own due diligence.

II.3) Estimated date of publication of contract notice

1 December 2021

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

This Prior Information Notice is to signal an intention to commence market engagement with those within the Education Workforce market.

Crown Commercial Service intends to hold market engagement sessions during June and July 2021 with industry stakeholders and suppliers interested in potentially bidding for the resulting framework contract. If you are interested in attending a market engagement session please express your interest by emailing supplyteachers@crowncommercial.gov.uk. Further details will be provided to you.

Crown Commercial Service will use an eSourcing system for this competition and reserves the right to use an electronic auction. The eSourcing system we will use is <https://crowncommercialservice.bravosolution.co.uk>.

Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so.

The value in II.1.5 is an indicative value over 4 years.

The date in II.3) is the estimated date of publication, please refer to the CCS website page for updates: <https://www.crowncommercial.gov.uk/products-and-services/people/supply-teachers>

A Future Opportunity on contract finder can be found here: <https://www.contractsfinder.service.gov.uk/Notice/851e78b1-f127-4d5a-b539-f54345b97c8c#>