

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/011657-2025>

Tender

WE_569 Travel Services for Azerbaijan

British Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-011657

Procurement identifier (OCID): ocds-h6vhtk-04f9c6 ([view related notices](#))

Published 27 March 2025, 7:25pm

Scope

Reference

RFP1023986

Description

The British Council Azerbaijan is seeking to sign a contract with a registered, reliable and efficient Travel Management Company (TMC) located and operating in Azerbaijan to cater its business travel requirements. The travel provider will be required to provide travel services to the British Council Azerbaijan to support the activities for all departments, employees and visitors.

Total value (estimated)

- 220000.00 AZN excluding VAT
- 259600.00 AZN including VAT

Below the relevant threshold

Contract dates (estimated)

- 12 May 2025 to 12 May 2027
- Possible extension to 12 May 2029
- 4 years, 1 day

Description of possible extension:

The contract will have an option to extend two (2) additional times, 12-month duration each.

Main procurement category

Services

CPV classifications

- 63510000 - Travel agency and similar services

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

22 April 2025, 12:59am

Submission address and any special instructions

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Pricing	Pricing Approach	Price	40%
Quality	Quality	Quality	25%
Methodology	Methodology and Approach	Quality	25%
Social Value	Social Value	Quality	10%

Procedure

Procedure type

Below threshold - open competition

Special regime

Light touch

Contracting authority

British Council

- Public Procurement Organisation Number: PHTN-1551-GCQH

1 Redman Place

London

E20 1JQ

United Kingdom

Contact name: Suzan Dogru Asik

Email: Suzan.Asik@britishcouncil.org

Website: <http://www.britishcouncil.org>

Region: UKI41 - Hackney and Newham

Organisation type: Public authority - sub-central government