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Planning

## **Supply of Ticketing System & Related Services for Caird Hall, Dundee**

Dundee City Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-011648

Procurement identifier (OCID): ocids-h6vhtk-045117

Published 10 April 2024, 2:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

#### **Contact**

Ann Conway

#### **Email**

[ann.conway@dundeecity.gov.uk](mailto:ann.conway@dundeecity.gov.uk)

#### **Telephone**

+44 1382438305

**Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

[www.dundeecity.gov.uk](http://www.dundeecity.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00220](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Ticketing System & Related Services for Caird Hall, Dundee

Reference number

DCC/LACD/16/24

#### **II.1.2) Main CPV code**

- 22459000 - Tickets

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Dundee City Council is seeking a single supplier to provide ticketing and related services for the Caird Hall, Dundee. The Caird Hall is a multi purpose venue in the centre of Dundee and hosts a significant amount of concerts, conferences and other events throughout the year.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30123100 - Ticket-validation machines
- 30144200 - Ticket-issuing machines

#### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee

## **II.2.4) Description of the procurement**

Dundee City Council is seeking a single supplier to operate ticketing and other related services for the Caird Hall, Dundee. The supplier will be required to provide an effective online facility for the purchasing/booking of tickets for all events providing a seamless purchase experience for purchasers. Ideally the supplier will have the ability to advertise forthcoming events online and promote forthcoming events. The supplier will also possess the functionality to capture management data in relation to sales volumes, customer data and online marketing activity. The ability to offer a digital type box office service is also essential. Contract duration is likely to be approximately 3 years in the first instance with possible extensions thereafter.

### **II.2.14) Additional information**

Currently, we are seeking availability of suppliers within the marketplace who may be able to provide. This will then inform any decision re a tender opportunity in the future.

## **II.3) Estimated date of publication of contract notice**

1 July 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=763325](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=763325).

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