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Tender

## **Insolvency Practitioners for the Information Commissioner's Office**

Information Commissioner's Office

F24: Concession notice

Notice identifier: 2021/S 000-011646

Procurement identifier (OCID): ocids-h6vhtk-02b4f0

Published 25 May 2021, 4:47pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Information Commissioner's Office

Wycliffe House

Wilmslow

SK9 5AF

#### **Email**

[procurement@ico.org.uk](mailto:procurement@ico.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKD6 - Cheshire

#### **Internet address(es)**

Main address

<https://ico.org.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/respond/QS3AV96PVT>

Additional information can be obtained from the above-mentioned address

Applications or, where applicable, tenders must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Other type

Non-Departmental Public Body

### **I.5) Main activity**

Other activity

Regulator - Data Protection & FOI

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Insolvency Practitioners for the Information Commissioner's Office

#### **II.1.2) Main CPV code**

- 79112000 - Legal representation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The objective of the procurement is to create a panel consisting of up to seven insolvency practitioner firms to provide sufficient capacity and capability to meet the Commissioners anticipated requirements over a 4 year period.

The panel will be split into two lots. Up to five of the chosen insolvency practitioner firms will be licensed to practice in England & Wales and will make up Lot 1.

Up to two of the chosen insolvency practitioner firms will be licensed to practice in Scotland and will make up Lot 2.

#### **II.1.6) Information about lots**

This concession is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2) Description**

#### **II.2.1) Title**

England & Wales

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79112000 - Legal representation services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)
- UKL - Wales

### **II.2.4) Description of the procurement**

The objective of the procurement is to create a panel consisting of up to seven insolvency practitioner firms to provide sufficient capacity and capability to meet the Commissioners anticipated requirements over a 4 year period.

The panel will be split into two lots. Up to five of the chosen insolvency practitioner firms will be licensed to practice in England & Wales and will make up Lot 1. Up to two of the chosen insolvency practitioner firms will be licensed to practice in Scotland and will make up Lot 2.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

## **II.2) Description**

### **II.2.1) Title**

Scotland

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79112000 - Legal representation services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

The objective of the procurement is to create a panel consisting of up to seven insolvency practitioner firms to provide sufficient capacity and capability to meet the Commissioners anticipated requirements over a 4 year period.

The panel will be split into two lots. Up to five of the chosen insolvency practitioner firms will be licensed to practice in England & Wales and will make up Lot 1. Up to two of the chosen insolvency practitioner firms will be licensed to practice in Scotland and will make up Lot 2.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

### **II.2.7) Duration of the concession**

Duration in months

48

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions, indication of information and documentation required

Must be licensed to act in the relevant geographical areas.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the concession**

#### **III.2.3) Information about staff responsible for the performance of the concession**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the concession

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## **Section IV. Procedure**

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for submission of applications or receipt of tenders**

Date

15 June 2021

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Strand, London, WC2A 2LL, United Kingdom

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Information Commissioner's office is the UK's independent public authority responsible for overseeing and enforcing legislation including under the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA) and The Privacy and Electronic Communications (EC Directive) Regulations 2003 (PECR). Our regulatory activity includes issuing fines by way of penalty notices as set out in section 155 of the DPA. Monetary penalties for the most serious contraventions of the DPA can be issued for up to 4% of global turnover. For breaches of the PECR penalties are currently restricted to a maximum of £500,000.

The Information Commissioners Office intention is to create a panel consisting of up to seven insolvency practitioner firms to provide sufficient capacity and capability to meet the Commissioners anticipated requirements over a 4 year period.

The panel will be split into two lots.

Up to five of the chosen insolvency practitioner firms will be licensed to practice in England & Wales and will make up Lot 1.

Up to two of the chosen insolvency practitioner firms will be licensed to practice in

Scotland and will make up Lot 2.

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