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Planning

## **SC240033 - Direct Payment Support Services CYPE**

Kent County Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-011629

Procurement identifier (OCID): ocids-h6vhtk-04510b

Published 10 April 2024, 12:57pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kent County Council

Sessions House

Maidstone

ME14 1XQ

#### **Contact**

Ms Orla Miller

#### **Email**

[orla.miller@kent.gov.uk](mailto:orla.miller@kent.gov.uk)

#### **Telephone**

+44 3000412878

#### **Country**

United Kingdom

**Region code**

UKJ4 - Kent

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://www.kent.gov.uk>

Buyer's address

<http://www.kent.gov.uk>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SC240033 - Direct Payment Support Services CYPE

Reference number

DN718124

#### **II.1.2) Main CPV code**

- 85321000 - Administrative social services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

KCC wishes to engage the market to discuss a potential future procurement exercise to appoint a suitable provider to deliver Direct Payment Support Services to Children and Young People that our under our care.

The date of these event(s) are yet to be scheduled, but we ask that interested providers please register their interest, so that they may be invited to these event(s)

When/if appointed the successful provider will be required to provide a range of services that support the Council's business objective of empowering Service Users to be in control of the support that they receive. This may include (but is not limited to) :-

- Following referral, the setting up and maintenance of direct payments for the purchase of social care and education services, in partnership with the Council.
- Working in partnership with Integrated Commissioning Board to support a joined-up approach to social care, education, and health direct payments.
- Supporting the Kent Card process in partnership with the Council, including the monitoring of financial statements online.
- Transfer of the direct payment support for service users to the Council's Adult Direct Payment Support Service where appropriate as decided by the Council's Care Manager.

- Entry of data on the Council's MOSAIC/LPS database following training provided by the Council.
- Working in partnership with service user third parties and nominated persons.
- Supporting Service Users to manage a direct payment and pay for services.
- Monitoring the use of direct payments, ensuring that monies are appropriately spent.
- Identifying unspent and unused or misused direct payments.
- Recommending the amount of unspent and unused or misused money to be reclaimed by the Council.
- Where appropriate, supporting Service Users to be a good employer and if required support at industrial tribunal hearings.
- Helping to keep service users safe by ensuring that all personal assistants have a current DBS check at the enhanced level.
- Setting up and maintaining a website, or access to web pages, that describes the service.
- Managing the transition of direct payments when Service Users go from childhood into adulthood.
- Maintain systems to ensure that all over payments and/or any potentially fraudulent use of Direct Payments are followed up by both the Provider and the Council and ensure that if there is an overpayment all due checks are made with the Council that it is being dealt with.
- Ensuring that all Direct Payment agreements have a written and fully completed agreement prior to commencement of the service and when any changes are made.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.2) Description**

##### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

#### **II.2.4) Description of the procurement**

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#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

This contract is subject to renewal

Yes

Description of renewals

If we successfully appoint a supplier following a full procurement exercise, it is intended that the contract length will be an initial 3 year period, with option of 2 further 1 year extensions.

#### **II.3) Estimated date of publication of contract notice**

31 January 2025

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No