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Tender

## **NU/1898 Property & Professional Indemnity Insurance**

Newcastle University

F01: Prior information notice

Call for competition

Notice identifier: 2023/S 000-011617

Procurement identifier (OCID): ocids-h6vhtk-03c376

Published 24 April 2023, 10:26am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newcastle University

Newcastle University, 1 Park Tce

Newcastle upon Tyne

NE1 7RU

#### **Contact**

Mrs Leigh Robinson

#### **Email**

[leigh.anderson@ncl.ac.uk](mailto:leigh.anderson@ncl.ac.uk)

#### **Telephone**

+44 1912088618

#### **Country**

United Kingdom

**Region code**

UKC22 - Tyneside

**Internet address(es)**

Main address

<https://www.ncl.ac.uk>

Buyer's address

<https://www.ncl.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.ajg.com/uk](http://www.ajg.com/uk)

Additional information can be obtained from another address:

Arthur J . Gallagher Insurance Brokers Limited

Stataion Square, One Gloucester Street

Swindon

SN1 1GW

**Email**

[UKPublicSector@AJG.com](mailto:UKPublicSector@AJG.com)

**Country**

United Kingdom

**Region code**

UKK14 - Swindon

**Internet address(es)**

Main address

[www.ajg.com/uk](http://www.ajg.com/uk)

Tenders or requests to participate must be submitted electronically via

[www.ajg.com/uk](http://www.ajg.com/uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

NU/1898 Property & Professional Indemnity Insurance

Reference number

DN666612

**II.1.2) Main CPV code**

- 66510000 - Insurance services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Property & Professional Indemnity insurances as required by Newcastle University.

The tender process is being managed by Arthur J. Gallagher Insurance Brokers Ltd who will conduct negotiations with insurers who meet the minimum requirements.

Details of the University's risk profile are available from Arthur J. Gallagher Insurance Brokers. This may be amended from time to time to meet the changes in the University's requirements.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,228,236

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 66515200 - Property insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

#### **II.2.4) Description of the procurement**

The University recognises that there may be a need for cover to be provided on a scheduled/co-insured/layered basis whereby multiple insurers provide the ultimate capacity required given the scale of the placement.

The tender process is therefore being managed by Arthur J. Gallagher insurance Brokers Ltd who will conduct negotiations with insurers as indicated above should it not be possible place the cover with a single insurer.

It is the University's preference to enter into a longer term agreement for a period of 4 years although it would be prepared to proceed with a placement for a single year commencing on 1 August 2023 or for a single years plus 3 extension options for a further year.

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2023

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that the requirement will be renewed before the expiry of any contract to ensure continuity of cover.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

In addition to contacting AJ Gallagher direct to express and interest in these contracts please also contact the University representative in parallel by emailing [Leigh.Robinson@ncl.ac.uk](mailto:Leigh.Robinson@ncl.ac.uk)

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Service providers must be insurance companies regulated by the Financial Conduct Authority and Market Act 2000, Insurance Companies Act 1982 and any other statutory modifications.

The insurer shall be authorised to write the classes of insurance required and be subject to English law and jurisdiction of English Courts.

This tender does not include requirement for any insurance broking services.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

26 May 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Newcastle University

Newcastle upon Tyne

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Bidders have the right to appeal as set out in the Public Contracts regulations 2015. proceedings under the Public Contracts regulations 2015 are time limited and any such proceedings must be brought in the High Court of England and Wales.