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Contract

## **Unit4 Renewal**

UNIVERSITY OF SUSSEX(THE)

F03: Contract award notice

Notice identifier: 2025/S 000-011582

Procurement identifier (OCID): ocds-h6vhtk-04f993

Published 27 March 2025, 2:28pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF SUSSEX(THE)

Sussex House

Falmer, Brighton

BN19RH

#### **Email**

[kasia.thomas@sussex.ac.uk](mailto:kasia.thomas@sussex.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKJ21 - Brighton and Hove

#### **Companies House**

RC000672

**Internet address(es)**

Main address

<https://www.sussex.ac.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Unit4 Renewal

Reference number

US\_25209

**II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

UNIT4 is the University's main Enterprise Resource Planning (ERP)

**II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £71,622

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

UNIT4 is the primary finance system for the University, used for raising purchase orders, paying invoices, authorizing expenses and so on. This contract is for support and maintenance of our UNIT4 system.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The services can be provided only by a particular economic operator for the following reason:
  - absence of competition for technical reasons

Explanation:

The tender procedure followed for this requirement was a direct award in line with the Public Contracts Regulations 2015, regulation 32. "(2) The negotiated procedure without prior publication may be used for public works contracts, public supply contracts and public service contracts in any of the following cases:- (b) where the works, supplies or services can be supplied only by a particular economic operator for any of the following reasons:- (ii) competition is absent for technical reasons, and (iii) the protection of exclusive rights, including intellectual property rights".

UNIT4 has been on a long term contract starting on 01.01.2026 as a result of a tender process and contract award from December 2024.

Replacing this system would be impossible in the given timescale of end of April 2025 and delay in renewing might cause disruption to working practices around invoicing and expenses for the entire University. The University new Cloud Unit 4 service provision is to commence January 2026 with a duration until December 2027.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

21 March 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

UNIT4 Business Software Limited

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

01737985

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £71,622

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Sussex

Brighton

Country

United Kingdom