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Tender

## **Ash dieback survey project (East Lothian)**

East Lothian Council

F02: Contract notice

Notice identifier: 2022/S 000-011526

Procurement identifier (OCID): ocds-h6vhtk-031739

Published 4 May 2022, 3:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

#### **Email**

[procurement@eastlothian.gov.uk](mailto:procurement@eastlothian.gov.uk)

#### **Telephone**

+44 1620827827

#### **Country**

United Kingdom

#### **NUTS code**

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00181](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Ash dieback survey project (East Lothian)

Reference number

ELC-22-2684

#### **II.1.2) Main CPV code**

- 77000000 - Agricultural, forestry, horticultural, aquacultural and apicultural services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

East Lothian Council is seeking an external contractor to undertake a survey on our behalf of ash trees alongside East Lothian's public roads network for which the Council as Roads Authority is responsible (1072.6 km).

The purpose of the survey is to identify and map all ash trees alongside the roads network which may present a potential risk; to obtain information on each ash tree by assessing the presence and stage of Ash Dieback tree disease; to make assessments of the risk posed by individual diseased ash trees; and to make recommendations to the Council on the interventions and the urgency of action required.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77230000 - Services incidental to forestry
- 77000000 - Agricultural, forestry, horticultural, aquacultural and apicultural services
- 77200000 - Forestry services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

### **II.2.4) Description of the procurement**

East Lothian Council is seeking an external contractor to undertake a survey on our behalf of ash trees alongside East Lothian's public roads network for which the Council as Roads Authority is responsible (1072.6 km).

The purpose of the survey is to identify and map all ash trees alongside the roads network which may present a potential risk; to obtain information on each ash tree by assessing the presence and stage of Ash Dieback tree disease; to make assessments of the risk posed by individual diseased ash trees; and to make recommendations to the Council on the interventions and the urgency of action required.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

+ 1 (12 months) contract extension option.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

It is a requirement that tenderers financial standing will pass the requirements of the East Lothian Council financial health evaluation.

The tenderer must hold or commit to obtain, prior to the commencement of the Contract the following types and levels of insurance:

- Employer's (Compulsory) Liability Insurance GBP 10m each and every claim (unless exempt)
- Public Liability Insurance GBP 5m each and every claim
- Professional Liability Insurance GBP 2m each and every claim

Minimum level(s) of standards possibly required

The financial information will be evaluated using the East Lothian Council financial health evaluation flowchart (available in the attachments section on PCS-Tenders). The financial information provided will require to meet the following criteria.

- i) The ratio of total assets to total liabilities (net assets) should be positive in 2 out of 3 years.
- ii) The accounts should not show a loss in 2 consecutive years.
- iii) The accounts should not show a loss in 1 year and negative net current assets in any 1 year.

Where the information provided does not meet item (i) but there is an improving trend East Lothian Council may consider items (ii) and (iii) and will have discretion, with regard to the evidence provided and taking into account the level of risk to East Lothian Council, as to whether a bidder will pass this requirement.

Please refer to the tender documents for further details about those organisations that do not meet the requirements of the financial health evaluation.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

SPD 4C.1.2 Bidders should provide at least 1 example (up to a maximum of 3) from each local authority that the bidder has supplied the services that demonstrates experience of delivering Ash Dieback Survey Services. Examples should be from within the last 3 years.

SPD 4C.6 Bidders will be required to confirm that they and/or the service provider have the relevant education and professional qualifications set out in the minimum level(s) of standards below.

SPD 4C.10 Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the Contract. A separate SPD will require to be submitted for each subcontractor that you intend to use, prior to that subcontractor commencing any work under the Contract.

SPD 4D.1 Quality Management Procedures/ Health and Safety & Environmental Management Procedures

Due to the character limits in the notice the standard statements for the SPD selection Criteria (PCST Qualification Envelope) are available in the ITT document in the Bidders Attachments area of PCS-T.

Minimum level(s) of standards possibly required

SPD 4C.6

It is a requirement that the Bidders hold, or can commit to obtain prior to the commencement of the Contract the following relevant educational and professional qualifications:

Confirm that;

The bidder holds Technical Certificate in Arboriculture or can produce equivalent certification e.g. Lantra Professional Tree Inspection Qualification.

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

This service will be subject to East Lothian's Terms and Conditions.

The Service Provider will enter into a Data Sharing Agreement with East Lothian Council.

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-004253](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 May 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

30 May 2022

Local time

12:00pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

Tenderers must meet selection criteria with regard to relevant experience and capability, insurance levels, financial standing and quality systems. Full details of the selection criteria are included in the tender documents.

Bidder will also be required to hold TreeSmart Tree Management Software from Kaarbon Tech to report data to East Lothian Council.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is project\_21272 . For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?>

Community benefits are included in this requirement.

A summary of the expected community benefits has been provided as follows:

The Service Provider shall engage with the Council with regard to delivering proportionate Community Benefits in relation to the Contract in terms of social, economic and environmental benefits, in order to achieve sustainability and best value from public spending, to benefit the community.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 21272. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

There is a contractual obligation for the delivery of Community Benefits once the aggregate spend with ELC reaches 50K in any financial year.

As per the Community Benefits menu attached in the CBIP folder, the Council are seeking for community benefits as part of this contract.

(SC Ref:692183)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom