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Planning

## Cleaning Services

Epping Forest District Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-011486

Procurement identifier (OCID): ocds-h6vhtk-05ee1e ([view related notices](#))

Published 9 February 2026, 3:37pm

## Scope

## Reference

EPP0207

## Description

Epping Forest District Council are undertaking a market engagement exercise for the upcoming procurement for provision of full and comprehensive cleaning and window cleaning services of Council owned and managed properties within the Epping Forest District, including but not limited to

- Civic Offices
- Oakwood Hill Depot
- Town Mead Depot
- Ongar Toilets

- Emergency Works (All Sites)
- Area Cleaning Adhoc Work (All Sites)
- Window Cleaning (All Sites)

The Contractors will be required to provide throughout the Contract period which include:

- To provide and maintain an office base during and outside normal office hours.
- To provide dedicated office and managerial staff to deal with day to day operations of the Contract.
- To provide dedicated suitably qualified supervisor and operational staff to carry out the cleaning programmes to the quality set out in the Output Specification and within the time-period.

Initial contract period is likely to be 2 years with an option to extend (TBC)

Full information to be provided at tender stage

Please note all dates are estimate and are subject to change

To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/3AKP88A63P>

### **Total value (estimated)**

- £720,000 excluding VAT
- £864,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 February 2027 to 31 January 2029
- Possible extension to 31 January 2031

- 4 years

## **Main procurement category**

Services

## **CPV classifications**

- 90910000 - Cleaning services

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Engagement**

### **Engagement deadline**

9 March 2026

## **Engagement process description**

Interested suppliers are to read the PME document in the document area and respond to the questionnaire.

Suppliers may email a copy of the completed questionnaire to [claire.sargeant@essex.gov.uk](mailto:claire.sargeant@essex.gov.uk)

The deadline to submit completed questionnaires is 5pm, Monday 09 March 2026

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Contracting authority**

### **Epping Forest District Council**

- Public Procurement Organisation Number: PTPH-2152-RNCL

Civic Offices, 323 High Street, Civic Offices, 323 High Street

Epping

CM16 4BZ

United Kingdom

Email: [claire.sargeant@essex.gov.uk](mailto:claire.sargeant@essex.gov.uk)

Region: UKH35 - West Essex

Organisation type: Public authority - sub-central government