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Tender

## **Supply of Books, Downloads and Associated Services - Y20018**

Kent County Council (t/a KCS)

F02: Contract notice

Notice identifier: 2021/S 000-011482

Procurement identifier (OCID): ocds-h6vhtk-02b44c

Published 24 May 2021, 12:48pm

The closing date and time has been changed to:

**28 July 2021, 2:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kent County Council (t/a KCS)

Head Office, 1 Abbey Wood Group, Kings Hill

West Malling

ME19 4YT

#### **Contact**

Mr Ian Day

#### **Email**

[ian.day@csLtd.org.uk](mailto:ian.day@csLtd.org.uk)

**Telephone**

+44 1622236697

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.commercialservices.org.uk>

Buyer's address

<http://www.commercialservices.org.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=ae420aad-7bbc-eb11-810c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=ae420aad-7bbc-eb11-810c-005056b64545>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Books, Downloads and Associated Services - Y20018

Reference number

DN545894

#### **II.1.2) Main CPV code**

- 22000000 - Printed matter and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

KCS Professional Services, acting for and on behalf of Kent County Council (KCC), wish to create a national, user friendly, time and cost effective Framework Agreement for the supply of Printed Books (fiction, non fiction, curriculum and reference), e-Books, Audio Books and Associated Services. This will be a multi supplier framework.

The Framework Agreement will be split into 7 LOTs:

LOT 1 – Books- published in the UK

LOT 2 – Books- published outside the UK

LOT 3 – Curriculum and reference books

LOT 4- Books, curriculum and reference books

LOT 5 – E-audio books and accessories

LOT 6 – E-books and accessories

LOT 7 - E-audio books, E-books and accessories

### **II.1.5) Estimated total value**

Value excluding VAT: £4,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Books- published in the UK

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 22100000 - Printed books, brochures and leaflets

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

LOT 1 is for the provision of books which are published in the UK and will include fiction and

non-fiction books for adults, juniors and children. The solution will offer a range of genres and titles for purchase through a portal or website for delivery. There may be associated services including, but not be limited to; library stocking and related services, training, CD's and DVD's.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

Visit - [WWW.Kentbusinessportal.org.uk](http://WWW.Kentbusinessportal.org.uk)

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

Express interest - you may need to register first

Once successful expression is completed you can access and complete the requirements in two ways

1 - when you register you will receive a successful registration email, this also contains an link taking you direct to the opportunity

2 - when you log in to proactis go to my activities, select commercial services and you will be presented with the opportunity.

Following the instruction from herein

## **II.2) Description**

### **II.2.1) Title**

Books- published outside the UK

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 22100000 - Printed books, brochures and leaflets

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

LOT 2 is for the provision of books which are published outside the UK and will include fiction and non-fiction books for adults, juniors and children. The solution will offer a range of genres and titles for purchase through a portal or website for delivery. There may be associated services including, but not be limited to; library stocking and related services, training, CD's and DVD's.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

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Following the instruction from herein

## **II.2) Description**

### **II.2.1) Title**

Curriculum and reference books

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 22100000 - Printed books, brochures and leaflets

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

LOT 3 is for the provision of curriculum books which will include textbooks, OUP (Oxford University Press) publications, revision guides, dictionaries, reading scheme sets maps and reference materials. This LOT is also for non-educational Customers such as local authority for reference books related to their specific areas of work. They should be able to be purchased through a portal or website for delivery. There may be associated services including, but not be limited to; library stocking and related services, training, CD's and DVD's.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

Visit - [WWW.Kentbusinessportal.org.uk](http://WWW.Kentbusinessportal.org.uk)

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

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Once successful expression is completed you can access and complete the requirements in two ways

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Following the instruction from herein

## **II.2) Description**

### **II.2.1) Title**

Books, curriculum and reference books

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 22100000 - Printed books, brochures and leaflets

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

LOT 4 is for the provision of books published inside and outside the UK and curriculum and reference books. Suppliers awarded to LOT's 1,2,and 3 will automatically be added to LOT 4

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

Visit - [WWW.Kentbusinessportal.org.uk](http://WWW.Kentbusinessportal.org.uk)

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

Express interest - you may need to register first

Once successful expression is completed you can access and complete the requirements in two ways

1 - when you register you will receive a successful registration email, this also contains an link taking you direct to the opportunity

2 - when you log in to proactis go to my activities, select commercial services and you will be presented with the opportunity.

Following the instruction from herein

## **II.2) Description**

### **II.2.1) Title**

E-audio books and accessories

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 22100000 - Printed books, brochures and leaflets
- 22111000 - School books
- 22113000 - Library books

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

LOT 5 is for the provision of audio books and e-audio books for adults, juniors and children. For audiobooks, solutions will offer a range of titles for purchase via a portal or website in a tape, CD, MP3 or any other updated formats which are available. E-audio book solutions will again offer a range of titles via a portal or website for purchase virtually on a range of devices including smartphones, tablets, e-readers and desktop PC's. There may be associated services including, but not be limited to; library stocking and related services, training, CD's and DVD's.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

Visit - [WWW.Kentbusinessportal.org.uk](http://WWW.Kentbusinessportal.org.uk)

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

Express interest - you may need to register first

Once successful expression is completed you can access and complete the requirements in two ways

1 - when you register you will receive a successful registration email, this also contains an link taking you direct to the opportunity

2 - when you log in to proactis go to my activities, select commercial services and you will be presented with the opportunity.

Following the instruction from herein

## **II.2) Description**

### **II.2.1) Title**

– E-books and accessories

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 22100000 - Printed books, brochures and leaflets
- 22111000 - School books
- 22113000 - Library books

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

LOT 6 is for the provision of e- books and accessories for adults, juniors and children. This lot is for digital lending platforms to provide eBook accessibility Solutions will offer a range of eBook titles via a portal or website, where Customers can purchase content virtually on a range of devices including smart phones, e-readers, tablets and desktop PC's. There may be associated services including, but not be limited to; library stocking and related services, training, CD's and DVD's.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

Visit - [WWW.Kentbusinessportal.org.uk](http://WWW.Kentbusinessportal.org.uk)

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

Express interest - you may need to register first

Once successful expression is completed you can access and complete the requirements in two ways

1 - when you register you will receive a successful registration email, this also contains an link taking you direct to the opportunity

2 - when you log in to proactis go to my activities, select commercial services and you will be presented with the opportunity.

Following the instruction from herein

## **II.2) Description**

### **II.2.1) Title**

E-audio books, E-books and accessories

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 22100000 - Printed books, brochures and leaflets
- 22111000 - School books
- 22113000 - Library books

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

LOT 7 is for the provision of e-audio books, e-books and accessories. Suppliers awarded to LOT's 5 and 6 will automatically be added to LOT 7

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To gain access and complete the necessary documents please follow the instruction below

Visit - [WWW.Kentbusinessportal.org.uk](http://WWW.Kentbusinessportal.org.uk)

Select - Opportunities

Select Organisation - Commercial Services

Select the opportunity appropriate to you from the list provided

Express interest - you may need to register first

Once successful expression is completed you can access and complete the requirements in two ways

1 - when you register you will receive a successful registration email, this also contains an link taking you direct to the opportunity

2 - when you log in to proactis go to my activities, select commercial services and you will be presented with the opportunity.

Following the instruction from herein

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

12 July 2021

Local time

2:00pm

Changed to:

Date

28 July 2021

Local time

2:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

12 July 2021

Local time

2:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The Framework Agreement will also be open for use by all other local authorities and public sector bodies. Full details of the classification of potential Participating Authorities and Customer's geographical areas and organisation classifications are detailed as follows:

County, Unitary, District, Borough, and Metropolitan Councils. (Parish and Community Councils are also permissible users). See link:

<https://www.registers.service.gov.uk/registers> <https://www.local.gov.uk/topics>  
<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

Northern Ireland. See link: <http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

Scotland: Administered across 32 Council areas. See link: <http://www.cosla.gov.uk/scottish-local-government>

Wales: See link: <http://wales.gov.uk/topics/localgovernment/?skip=1andlang=en>

Isle of Man: <https://www.gov.im/categories/home-and-neighbourhood/local-authorities/local-authority-contacts/>

Channel Islands: <https://www.gov.je/Government/Departments/Pages/default.aspx>  
<https://www.gov.gg/article/152949/Government-Departments>

National <https://www.btp.police.uk/> <http://www.mod.police.uk> <http://www.npas.police.uk/>

England <http://www.police.uk/forces.htm>  
<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

Northern Ireland <https://www.police.uk/northern-ireland/>

Scotland  
<http://www.scotland.police.uk/> <https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

Wales  
<https://www.police.uk/dyfed-powys/> <https://www.police.uk/gwent/>  
<https://www.police.uk/north-wales/> <https://www.police.uk/south-wales/>  
<https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

Isle of Man <https://www.iompolice.im/>

Channel Islands <https://jersey.police.uk/> <http://www.quernsey.police.uk/>

UK – England, Scotland, Northern Ireland, Wales, IOM  
<http://www.fireservice.co.uk/information/ukfrs/>

<https://www.ukfirestations.co.uk/brigades>

Channel Islands  
<https://www.gov.je/Government/Departments/HomeAffairs/Pages/default.aspx>

UK – England, Scotland, Northern Ireland, Wales, IOM  
<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency/about/access-and-opening>

Isle of Man <https://www.gov.im/coastguard>

Channel Islands <http://www.ports.je/JerseyCoastguard/Pages/default.aspx>  
<http://www.harbours.gg/quernsey-coastguard-rnli>

England <https://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx>

East Midlands Ambulance Service NHS Trust <http://www.emas.nhs.uk>

East of England Ambulance Service NHS Trust <http://www.eastamb.nhs.uk>

London Ambulance Service NHS Trust <http://www.londonambulance.nhs.uk>

North East Ambulance Service NHS Foundation Trust <http://www.neas.nhs.uk>

North West Ambulance Service NHS Trust <http://www.nwas.nhs.uk>

South Central Ambulance Service NHS Foundation Trust  
<http://www.southcentralambulance.nhs.uk>

South East Coast Ambulance Service NHS Foundation Trust <http://www.secamb.nhs.uk>

South Western Ambulance Service NHS Foundation Trust <http://www.swast.nhs.uk>

West Midlands Ambulance Service NHS Trust <http://www.wmas.nhs.uk>

Yorkshire Ambulance Service NHS Trust <http://www.yas.nhs.uk>

Northern Island <http://www.hscni.net/index.php?link=trusts> <http://www.niamb.co.uk/>

Scotland  
<http://www.show.scot.nhs.uk/organisations/index.aspx>  
<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>

Wales  
<http://www.wales.nhs.uk/nhswalesaboutus/structure>  
<https://www.ambulance.wales.nhs.uk/>

Isle of Man  
<https://www.gov.im/about-the-government/departments/health-and-social-care/>  
<https://www.gov.im/categories/health-and-wellbeing/isle-of-man-ambulance-service/>

Channel Islands  
<https://www.gov.je/Government/Departments/HealthSocialServices/Pages/index.aspx>  
<https://www.gov.gg/article/119652/Health-Social-Care-Wellbeing>  
<https://www.gov.je/pages/contacts.aspx?contactid=87> <https://stjohn.gg/>

<http://www.direct.gov.uk/en/Dl1/Directories/A-ZOfCentralGovernment/index.htm>

Government-funded, not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives.

England <https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

Scotland <http://directory.scottishhousingregulator.gov.uk/pages/default.aspx>

Northern Ireland <https://www.nidirect.gov.uk/contacts/housing-associations>

Wales

<http://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>

Isle of Man

<https://www.gov.im/categories/home-and-neighbourhood/affordable-housing/public-sector-housing/housing-authority-contacts/>

Channel Islands

<https://www.gov.je/Home/RentingBuying/OtherRentalOptions/Pages/OtherHousing.aspx>  
<http://www.gha.gg/>

Nursery, primary, middle or high schools, secondary schools, Academies, free schools, special schools, Pupil Referral Units (PRU), further education colleges, universities.

UK – England, Scotland, Northern Ireland, Wales

<http://www.schoolswebdirectory.co.uk/index.php> <http://www.ukschoolsdirectory.net/>  
<https://get-information-schools.service.gov.uk/> [www.hefce.ac.uk](http://www.hefce.ac.uk)  
<http://www.universitiesuk.ac.uk/aboutus/members/Pages/default.aspx>

Isle of Man

<https://www.gov.im/categories/education-training-and-careers/schools-and-colleges/>

Channel Islands <https://www.gov.je/Education/Schools/FindingSchool/Pages/default.aspx>  
<https://www.gov.gg/article/163185/Education-Working-Retiring>

England and Wales <https://www.gov.uk/government/organisations/charity-commission>

Scotland <http://www.oscr.org.uk/>

Northern Ireland <https://www.charitycommissionni.org.uk/charity-search/>

Isle of Man

<https://www.gov.im/categories/home-and-neighbourhood/charities/index-of-registered-charities-and-departmental-information/>

Channel Islands <http://www.jerseycharities.org/members> <http://www.charity.org.gg/Find>

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Commercial Services Kent Ltd

1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

Email

[csgprocurement@csLtd.org.uk](mailto:csgprocurement@csLtd.org.uk)

Country

United Kingdom