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Tender

Supply of Fuel (Vehicle) 2023-2026

Comhairle nan Eilean Siar

F02: Contract notice

Notice identifier: 2023/S 000-011460

Procurement identifier (OCID): ocds-h6vhtk-03c30d

Published 21 April 2023, 11:22am

Section I: Contracting authority

I.1) Name and addresses

Comhairle nan Eilean Siar

Council Offices, Sandwich Road

Stornoway

HS1 2BW

Email

contracts@cne-siar.gov.uk

Telephone

+44 1851600501

Country

United Kingdom

NUTS code

UKM64 - Na h-Eileanan Siar (Western Isles)

Internet address(es)

Main address

<https://www.cne-siar.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00262

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publictendersscotland.publiccontractsscotland.gov.uk/web/login.html

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publictendersscotland.publiccontractsscotland.gov.uk/web/login.html

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply of Fuel (Vehicle) 2023-2026

II.1.2) Main CPV code

- 09100000 - Fuels

II.1.3) Type of contract

Supplies

II.1.4) Short description

Supply of fuel (vehicles) to Comhairle nan Eilean Siar

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 09100000 - Fuels
- 09134200 - Diesel fuel
- 09132000 - Petrol

II.2.3) Place of performance

NUTS codes

- UKM64 - Na h-Eileanan Siar (Western Isles)

Main site or place of performance

Sites throughout the Western Isles

II.2.4) Description of the procurement

The Comhairle requires the supply of fuel on the basis of a Framework Agreement from local outlets across the Western Isles for fleet vehicles (including plant and equipment). This contract has an estimated expenditure of approx. 500k GBP per annum. There is no guarantee as to the exact volume of business that any supplier will receive and it should also be noted that vehicles may be added or removed during the period of the contract in line with the Comhairle's operational strategies.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

New contract will be in place to begin when this contract ends

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Tenderers must hold a valid Petroleum Storage Certificate. Tenderers must comply with all relevant Health and Safety Legislation (ie the Health and Safety at Work etc. Act 1974)

III.1.2) Economic and financial standing

List and brief description of selection criteria

You must have, or confirm that you will obtain prior to award of contract:

Public liability insurance for GBP 5m

Employers liability insurance for minimum GBP 5m

III.1.3) Technical and professional ability

List and brief description of selection criteria

Tenderers must comply with all relevant Health and Safety Legislation (ie the Health and Safety at Work etc. Act 1974)

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 May 2023

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

31 May 2023

Local time

2:00pm

Place

Council Offices, Sandwich Road Stornoway

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2 months prior to end of contract

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please refer to Project on PCS Tender for further information.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 23854. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:727488)

VI.4) Procedures for review

VI.4.1) Review body

Stornoway Sheriff Court

9 Lewis Street

Stornoway

HS1 2JF

Email

stornoway@scotcourts.gov.uk

Telephone

+44 1851702231

Country

United Kingdom

Internet address

<http://www.cne-siar.gov.uk>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

This authority will incorporate a minimum of 10 calendar days standstill period at the point where the intention to award the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved the Public Contracts (Scotland) Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rule to take action in the Sheriff Court or Court of Session. Any such action must be brought promptly (generally within 30 days from when the tenderer knew, or ought to have known, that there were grounds for challenge).