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Tender

## **Interpretive Design: Pop-Up Museum for Neath Port Talbot CBC**

Neath Port Talbot County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-011432

Procurement identifier (OCID): ocids-h6vhtk-064b49

Published 9 February 2026, 2:23pm

### **Scope**

### **Reference**

CPU25-26-89

### **Description**

Neath Port Talbot County Borough Council has recently been awarded funding from the Welsh Government's Priorities for Culture Fund to create a 'pop-up museum' resource to enable access to our Neath Museum collection by residents and visitors.

This project will create a formal 'pop-up museum' resource to enable our museum archive and new exhibitions, relating to the heritage of the town of Neath, to be accessible within our community.

The pop-up museum will enable access whilst we work towards a longer-term solution to deliver a permanent exhibition and achieve museums accreditation.

The exhibition will include digital and static interpretation at a which will be sourced through this commission, in addition to the display of items from our archive.

### **Total value (estimated)**

- £42,500 excluding VAT
- £51,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 17 April 2026 to 31 October 2026
- 6 months, 14 days

### **Main procurement category**

Services

### **CPV classifications**

- 79415200 - Design consultancy services
- 79952000 - Event services
- 92521100 - Museum-exhibition services

### **Contract locations**

- UKL17 - Bridgend and Neath Port Talbot
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## Participation

### Particular suitability

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## Submission

### Enquiry deadline

2 March 2026, 12:00pm

### Tender submission deadline

9 March 2026, 12:00pm

### Submission address and any special instructions

Suppliers' Instructions 'How to Express Interest in this ITT':

1. Register your company on the etenderwales portal (this is required only once. However if your details have changed since you registered you will need to up-date them).

- Browse to the eSourcing Portal: [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)
- Click the 'Suppliers register here' link.
- Complete the 'Organisation Details' and 'User Details' sections.
- Note the username you choose and click 'save' when complete.

- You will shortly receive an email with your unique password (please keep this secure).
- Agree to the terms and conditions and click 'continue'.

## 2. Express an interest in the ITT.

- Login to the portal with the username / password.
- Click the 'ITT Open to all Suppliers' link.
- Alternatively, search for the relevant ITT (itt\_122819).
- Click on the relevant ITT to access the content.
- Click the 'Express Interest' button on the right-hand side of the screen.
- This will move the ITT into your 'My ITT pages'. (This is a secure area reserved for your projects only.)
- Click on the ITT code, you can now access any attachments by selecting 'Buyer Attachments'.

## 3. Responding to the ITT.

- You can now choose to 'Respond' or 'Decline to Respond' (please give a reason if declining).
- Note the 'Closing Date', and then follow the onscreen instructions to complete the ITT.
- There is help available Monday – Friday (8am – 6pm) on: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk) or by telephone on 0800 069 8634.

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Understanding and Delivery of the Brief	Quality	40.00%
Commercial	Cost	40.00%
Project Team	Quality	20.00%

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Contracting authority**

### **Neath Port Talbot County Borough Council**

- Public Procurement Organisation Number: PRGM-1776-LMWP

Civic Centre

Port Talbot

SA13 1PJ

United Kingdom

Contact name: Jordan Hopkins

Telephone: +441639686868

Email: [procurement@npt.gov.uk](mailto:procurement@npt.gov.uk)

Website: <http://www.npt.gov.uk>

Region: UKL17 - Bridgend and Neath Port Talbot

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales