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Tender

Interpretive Design: Pop-Up Museum for Neath Port Talbot CBC

Neath Port Talbot County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-011432

Procurement identifier (OCID): ocds-h6vhtk-064b49

Published 9 February 2026, 2:23pm

Scope

Reference

CPU25-26-89

Description

Neath Port Talbot County Borough Council has recently been awarded funding from the Welsh Government's Priorities for Culture Fund to create a 'pop-up museum' resource to enable access to our Neath Museum collection by residents and visitors.

This project will create a formal 'pop-up museum' resource to enable our museum archive and new exhibitions, relating to the heritage of the town of Neath, to be accessible within our community.

The pop-up museum will enable access whilst we work towards a longer-term solution to deliver a permanent exhibition and achieve museums accreditation.

The exhibition will include digital and static interpretation at a which will be sourced through this commission, in addition to the display of items from our archive.

Total value (estimated)

- £42,500 excluding VAT
- £51,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 17 April 2026 to 31 October 2026
- 6 months, 14 days

Main procurement category

Services

CPV classifications

- 79415200 - Design consultancy services
- 79952000 - Event services
- 92521100 - Museum-exhibition services

Contract locations

- UKL17 - Bridgend and Neath Port Talbot
-

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

2 March 2026, 12:00pm

Tender submission deadline

9 March 2026, 12:00pm

Submission address and any special instructions

Suppliers' Instructions 'How to Express Interest in this ITT':

1. Register your company on the etenderwales portal (this is required only once. However if your details have changed since you registered you will need to up-date them).
 - Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk
 - Click the 'Suppliers register here' link.
 - Complete the 'Organisation Details' and 'User Details' sections.
 - Note the username you choose and click 'save' when complete.

- You will shortly receive an email with your unique password (please keep this secure).
- Agree to the terms and conditions and click 'continue'.

2. Express an interest in the ITT.

- Login to the portal with the username / password.
- Click the 'ITT Open to all Suppliers' link.
- Alternatively, search for the relevant ITT (itt_122819).
- Click on the relevant ITT to access the content.
- Click the 'Express Interest' button on the right-hand side of the screen.
- This will move the ITT into your 'My ITT pages'. (This is a secure area reserved for your projects only.)
- Click on the ITT code, you can now access any attachments by selecting 'Buyer Attachments'.

3. Responding to the ITT.

- You can now choose to 'Respond' or 'Decline to Respond' (please give a reason if declining).
- Note the 'Closing Date', and then follow the onscreen instructions to complete the ITT.
- There is help available Monday – Friday (8am – 6pm) on: help@bravosolution.co.uk or by telephone on 0800 069 8634.

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Understanding and Delivery of the Brief	Quality	40.00%
Commercial	Cost	40.00%
Project Team	Quality	20.00%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Neath Port Talbot County Borough Council

- Public Procurement Organisation Number: PRGM-1776-LMWP

Civic Centre

Port Talbot

SA13 1PJ

United Kingdom

Contact name: Jordan Hopkins

Telephone: +441639686868

Email: procurement@npt.gov.uk

Website: <http://www.npt.gov.uk>

Region: UKL17 - Bridgend and Neath Port Talbot

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales