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Tender

## **Contracted Bus Services - Portsmouth**

Portsmouth City Council

F02: Contract notice

Notice identifier: 2023/S 000-011430

Procurement identifier (OCID): ocds-h6vhtk-03c27b

Published 21 April 2023, 9:43am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Portsmouth City Council

Civic Offices, Guildhall Square

PORTSMOUTH

PO1 2AL

#### **Contact**

Procurement Service

#### **Email**

[procurement@portsmouthcc.gov.uk](mailto:procurement@portsmouthcc.gov.uk)

#### **Telephone**

+44 2392688235

#### **Country**

United Kingdom

**Region code**

UKJ31 - Portsmouth

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.portsmouth.gov.uk/services/business/procurement/contract-opportunities-with-us/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/portsmouthcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/portsmouthcc.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/portsmouthcc.aspx/Home>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contracted Bus Services - Portsmouth

Reference number

P00004825

#### **II.1.2) Main CPV code**

- 60172000 - Hire of buses and coaches with driver

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Portsmouth City Council- the 'council' - is seeking tenders from suitably qualified and experienced Contractors for the provision of contracted supported bus services to ensure a continuous provision of socially desirable bus routes where there are no commercial services but there is a demand from residents and visitors who otherwise would be unserved by public transport.

Under the contracting model the successful Contractor/s will finance operation of the services through a combination of subsidy provided by the Council fixed at point of tender and passenger fare income.

The services relate to six existing routes which are currently operated by First Hampshire & Dorset. Each route is being tendered as a specific Lot with the Council entering into an individual contract for each Lot / Route. Each Lot includes for Sub-Lot options comprises of the current route timetable (Sub-Lot Option A) along with further specified timetable reduction / addition options.

The Lots and Sub-Lot options are set out within Section II.2. Summary data in respect of Lot specific fare revenue & Council subsidy values for period 1st April 2022 - 31st March 2023 plus patronage / passenger numbers for period December 2021 - November 2022 is

also included within Section II.2.

Tenderers / Contractors may submit tenders for any or all Lots and Sub-Lot options in any combination. For each Lot only one Sub-Lot option will be awarded from, multiple Sub-Lot option awards will not be made from any of the Lots.

The council is targeting to have awarded contracts for all routes by 20th June 2023 with services commencing for all routes from 30th July 2023.

Each contract will run for a base term of 3 years and each will have an option to extend by a further 5 years in increments to be agreed, subject to agreement and performance of both parties, up to a maximum total term of 8 years as permitted under the Transport Act (1985).

Tenderers should note that the contract values stated within this notice have been issued solely for the purposes of form submission requirements and are legally non-binding upon the Council.

The value published under Section II.1.5, of £9,184,184 has been calculated by summing reported revenue and Council subsidy values for each of the Lots / Routes for period of 1st April 2022 to 31st March 2023 and then multiplying by a factor 8 in line with the maximum extended total term that each of the contracts may run for.

The Council will run the procurement process in accordance with the 'Open Procedure' as set out within the Public Contracts Regulations (2015). The procurement timetable is set out below:

- Contract notice published on Find a Tender - 21st April 2023
- Procurement documents available on In-tend - 21st April 2023
- Deadline for requests for clarification - 10th May 2023 - 23:59
- Tender return deadline - 22nd May 2023 - 12:00
- Award Decision Notification - 8th June 2023
- Standstill period starts - 9th June 2023
- Standstill period ends - 19th June - 23:59
- Contract Award - 20th June 2023
- Commencement of Services - All Lots / Routes - 30th July 2023

The Council reserves the right at its absolute discretion to vary the timetable at any point during the procurement. Should the Council make any changes to the procurement programme notification will be issued to all Tenderers via In-tend.

The Council will administrate the procurement process using its e-sourcing system In-tend. The In-tend system can be accessed free of charge via the following web address:

<https://intendhost.co.uk/portsmouthcc/asp/home>

Tenderers that are not familiar with the In-tend system are advised to refer to the Supplier Guidance included within the procurement documents and accessible via the Help area of the In-tend system.

Tenders must be submitted no later than the submission deadline stated above and must be returned via In-tend following the process set out within the Supplier Guidance document.

#### **II.1.5) Estimated total value**

Value excluding VAT: £9,184,184

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

In assessing the responses the Council will award no more than a single contract against each of the 5 lots .

It is the Council's intention to commission a contract in each of the 5 lots, although should tender returns not fit within the Council's overall budget for these services then it may award fewer contracts i.e. not award in some of the lots.

In deciding upon which Sub-Lot options to award from, the Council's intention in all instances shall be to award from the Sub-Lot option which provides for the highest levels of daily coverage and timetable frequency.

If due to affordability issues the Council has to consider running reduced services the Council will prioritise maintaining the highest levels of service on the Lots / Routes which have the lowest subsidy to passenger ratio values.

Tenderers should refer to the procurement documents accessible via In-tend for further information regarding the tender evaluation process and award options.

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Route 12 - Tipner - Fratton Way

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

### **II.2.4) Description of the procurement**

Lot 1 - Route 12 Tipner - Fratton Way

Period 1st April 2022 - 31st March 2023

Fare Revenue = £30,162, Subsidy = £45,781

Period December 2021 - November 2022

Patronage = 23,808

Sub-Lot Options

o Sub-Lot Option 1A - Existing Service

o Sub-Lot Option 1B - Reduced Service - No Saturday Service

Tenderers should refer to the procurement documents accessible via In-tend for the detailed Specification and Lot / Route specific requirements timetable options.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £607,544

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will run for a base term of 3 years with an option to extend by a further 5 years in increments to be agreed, subject to agreement and performance of both parties, up to a maximum total term of 8 years, as permitted under the Transport Act (1985).

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Route 13/14 - City Centre - Baffins

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

## **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

## **II.2.4) Description of the procurement**

Lot 2 - Route 13 / 14 City Centre - Baffins

Period 1st April 2022 - 31st March 2023

Fare Revenue = £186,678, Subsidy = £9,849

Period December 2021 - November 2022

Patronage = 155,712

Sub-Lot Options

- o Sub-Lot Option 2A - Existing Service
- o Sub-Lot Option 2B - Reduced Service - No Sunday Service
- o Sub-Lot Option 2C - Reduced Service - No Saturday or Sunday Service

Tenderers should refer to the procurement documents accessible via In-tend for the detailed Specification and Lot / Route specific requirements timetable options.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £1,572,216

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will run for a base term of 3 years with an option to extend by a further 5 years in increments to be agreed, subject to agreement and performance of both parties, up to a maximum total term of 8 years, as permitted under the Transport Act (1985).

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Route 18 - Paulsgrove - Southsea

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

### **II.2.4) Description of the procurement**

Lot 3 - Route 18 Paulsgrove - Southsea

Period 1st April 2022 - 31st March 2023

Fare Revenue = £530,309, Subsidy = £36,296

Period December 2021 - November 2022

Patronage = 344,005

Sub-Lot Options

- o Sub-Lot Option 3A - Existing Service
- o Sub-Lot Option 3B - Reduced Service - Reduced Frequencies
- o Sub-Lot Option 3C - Reduced Service - No Sunday Service
- o Sub-Lot Option 3D - Enhanced Service - Enhanced Frequencies

Tenderers should refer to the procurement documents accessible via In-tend for the detailed Specification and Lot / Route specific requirements timetable options.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £4,532,840

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

## Description of options

The contract will run for a base term of 3 years with an option to extend by a further 5 years in increments to be agreed, subject to agreement and performance of both parties, up to a maximum total term of 8 years, as permitted under the Transport Act (1985).

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Route 22 - Highbury - Farlington

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

### **II.2.4) Description of the procurement**

Lot 4 - Route 22 Highbury - Farlington

Period 1st April 2022 - 31st March 2023

Fare Revenue = £53,200, Subsidy = £42,650

Period December 2021 - November 2022

Patronage = 44,890

Sub-Lot Options

- o Sub-Lot Option 4A - Existing Service
- o Sub-Lot Option 4B - Reduced Service - No Sunday Service

Tenderers should refer to the procurement documents accessible via In-tend for the detailed Specification and Lot / Route specific requirements timetable options.

Tenderers / Contractors should note that the route for Lot 4 / 22 covers particularly narrow roads and a tight turning circle at the end of Medina Road near Parr Road, which should be considered when reviewing vehicle options.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £766,800

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will run for a base term of 3 years with an option to extend by a further 5 years in increments to be agreed, subject to agreement and performance of both parties, up to a maximum total term of 8 years, as permitted under the Transport Act (1985).

## **II.2) Description**

### **II.2.1) Title**

Lot 5 - Route 25 - The Hard - Hayling Ferry

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

### **II.2.4) Description of the procurement**

Lot 5 - Route 25 The Hard - Hayling Ferry

Period 1st April 2022 - 31st March 2023

Fare Revenue = £95,498, Subsidy = £117,600

Period December 2021 - November 2022

Patronage = 71,579

Sub-Lot Options

- o Sub Lot A - Existing Service
- o Sub Lot B - Reduced Service - No Sunday Service and later Service
- o Sub Lot C - Reduced Service - No Sunday Service

Tenderers should refer to the procurement documents accessible via In-tend for the detailed Specification and Lot / Route specific requirements timetable options.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,704,784

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will run for a base term of 3 years with an option to extend by a further 5 years in increments to be agreed, subject to agreement and performance of both parties, up to a maximum total term of 8 years, as permitted under the Transport Act (1985).

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Tenderers / Contractors must be able to evidence that they hold a Public Service Vehicle (PSV) Contractors licence at point of tender submission.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 May 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

22 May 2023

Local time

12:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Telephone

+44 2079476000

Country

United Kingdom