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Contract

## e-signature solution

London Borough of Croydon

F03: Contract award notice

Notice identifier: 2025/S 000-011353

Procurement identifier (OCID): ocds-h6vhtk-04f902

Published 26 March 2025, 2:52pm

## Section I: Contracting authority

### I.1) Name and addresses

London Borough of Croydon

Bernard Wetherill House, Fell Road

Croydon

CR01EA

### Contact

Jacob Aghedo

### Email

[jacob.aghedo@croydon.gov.uk](mailto:jacob.aghedo@croydon.gov.uk)

### Telephone

+44 2087266000

### Country

United Kingdom

**Region code**

UKI62 - Croydon

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.croydon.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

e-signature solution

Reference number

LBC/CN/814

**II.1.2) Main CPV code**

- 79131000 - Documentation services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This service will assist the Council with an effective e-signature solution and enhance current signatory activities.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £22,612.50

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79132100 - Electronic signature certification services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

An invitation to tender was extended to all reputable e-signature providers in the UK to tender for a 3-years contract for the provision of e-signature solution service. This contract will improve productivity by automating document signing across the Council.

#### **II.2.5) Award criteria**

Quality criterion - Name: Functional and Non functional requirement / Weighting: 50

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

This is a below threshold procurement. Expression of Interest (EoI) dated 11 September 2024 was issued to all reputable e-signature solution providers in the UK. RFQ documents were subsequently issued to all the suppliers that responded to the EoI.

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

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## Section V. Award of contract

### Title

e-signature solution

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

12 March 2025

#### V.2.2) Information about tenders

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

Virtual Signature IDV Limited

Level 18, 40 Bank Street

London

E14 5NR

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

13051054

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £22,612.50

Total value of the contract/lot: £22,612.50

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

N/A

N/A

Country

United Kingdom

