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Contract

## **Rateable Value Finder, National Non Domestic Rates Appeals Forecasting and Council Tax Finder**

Oxford City Council

F03: Contract award notice

Notice identifier: 2022/S 000-011345

Procurement identifier (OCID): ocids-h6vhtk-03147f

Published 3 May 2022, 1:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Oxford City Council

Oxford City Council, St.Aldates

Oxford

OX1 1DS

#### **Email**

[mstevenson@oxford.gov.uk](mailto:mstevenson@oxford.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ14 - Oxfordshire

#### **Internet address(es)**

Main address

<http://www.oxford.gov.uk>

Buyer's address

<http://www.oxford.gov.uk>

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Rateable Value Finder, National Non Domestic Rates Appeals Forecasting and Council Tax Finder

Reference number

DN596353

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Due to ever increasing budget pressures, the Council wishes to maximise both its Business Rates income and Council Tax income now and in the future. To do this it requires assistance with finding Rateable hereditaments that are currently not included in our records, or where there is the potential for the Rateable Value entered in the Valuation list to be incorrect. The Council also requires assistance with forecasting appeal outcomes to assist with Government returns. It also requires assistance in finding properties that should be banded for Council Tax purposes or where there is the potential for an existing banding to be incorrect.

National Non-Domestic Rates

- Rateable Value Finder
- Appeals forecasting for National Non-Domestic Rates
- Reporting to assist with service delivery
- Statistical analysis of findings

Council Tax

- Council Tax Finder

- Reporting to assist with service delivery
- Statistical analysis of findings

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Lowest offer: £150,000 / Highest offer: £300,000 taken into consideration

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

#### **II.2.4) Description of the procurement**

Due to ever increasing budget pressures, the Council wishes to maximise both its Business Rates income and Council Tax income now and in the future. To do this it requires assistance with finding Rateable hereditaments that are currently not included in our records, or where there is the potential for the Rateable Value entered in the Valuation list to be incorrect. The Council also requires assistance with forecasting appeal outcomes to assist with Government returns. It also requires assistance in finding properties that should be banded for Council Tax purposes or where there is the potential for an existing banding to be incorrect.

National Non-Domestic Rates

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- Reporting to assist with service delivery
- Statistical analysis of findings

#### **II.2.5) Award criteria**

Quality criterion - Name: Case Studies / Weighting: 10%

Quality criterion - Name: Technical Capacity / Weighting: 10%

Quality criterion - Name: Meeting Requirements / Weighting: 20%

Quality criterion - Name: Setup / Weighting: 10%

Quality criterion - Name: Social Value / Weighting: 10%

Price - Weighting: 40%

#### **II.2.11) Information about options**

Options: Yes

Description of options

1 year extension option at the discretion of Oxford City Council

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-003556](#)

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## **Section V. Award of contract**

### **Title**

Rateable Value Finder, National Non Domestic Rates Appeals Forecasting and Council Tax Finder

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

3 May 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Inform CPI Ltd

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £250,000

Lowest offer: £150,000 / Highest offer: £300,000 taken into consideration

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

Oxford City Council

Oxford

Country

United Kingdom