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Tender

Advice and Information Services

Borough Council of King's Lynn & West Norfolk

F02: Contract notice

Notice identifier: 2024/S 000-011343

Procurement identifier (OCID): ocds-h6vhtk-045080

Published 8 April 2024, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Borough Council of King's Lynn & West Norfolk

Kings Court, Chapel Street

Kings Lynn

PE30 1EX

Contact

Procurement Team

Email

procurementtenders@West-Norfolk.gov.uk

Telephone

+44 1553616200

Country

United Kingdom

Region code

UKH16 - North and West Norfolk

National registration number

E07000146

Internet address(es)

Main address

<https://www.west-norfolk.gov.uk>

Buyer's address

<https://www.west-norfolk.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Kings-Lynn:-Social-work-services-without-accommodation./25GNW5569C>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Advice and Information Services

Reference number

BCKLWN307

II.1.2) Main CPV code

- 85312000 - Social work services without accommodation

II.1.3) Type of contract

Services

II.1.4) Short description

The Borough Council of Kings Lynn and West Norfolk intends to let a multi lot contract for the provision for an information, advice and support service in the borough, covering Housing and Homelessness and Debt advice, money advice and income maximisation

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Housing and Homelessness

Lot No

1

II.2.2) Additional CPV code(s)

- 85312000 - Social work services without accommodation

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

II.2.4) Description of the procurement

The Borough Council of Kings Lynn and West Norfolk intends to let a multi lot contract for the provision for an information, advice and support service in the borough, covering Housing and Homelessness and Debt advice, money advice and income maximisation

II.2.5) Award criteria

Quality criterion - Name: Method Statement One / Weighting: 40

Quality criterion - Name: Contract Implementation / Weighting: 15

Quality criterion - Name: Method Statement Two / Weighting: 15

Quality criterion - Name: Relevant Skills and Experience / Weighting: 10

Cost criterion - Name: Total Fixed Annual Rate / Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £180,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2024

End date

30 June 2027

This contract is subject to renewal

Yes

Description of renewals

Following expiration of the initial term or extension period (up to 24 months) the contract will be renewed.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Debt Advice, Money Advice and Income Maximisation

Lot No

2

II.2.2) Additional CPV code(s)

- 85312000 - Social work services without accommodation

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

II.2.4) Description of the procurement

The Borough Council of Kings Lynn and West Norfolk intends to let a multi lot contract for the provision for an information, advice and support service in the borough, covering Housing and Homelessness and Debt advice, money advice and income maximisation

II.2.5) Award criteria

Quality criterion - Name: Method Statement One / Weighting: 40

Quality criterion - Name: Contract Implementation / Weighting: 15

Quality criterion - Name: Method Statement Two / Weighting: 15

Quality criterion - Name: Relevant Skills and Experience of Project Team / Weighting: 10

Cost criterion - Name: Total Fixed Cost of Stage Optional Extras / Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £120,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2024

End date

30 June 2027

This contract is subject to renewal

Yes

Description of renewals

Following expiration of the initial term or extension period (up to 24 months) the contract will be renewed.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 May 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

14 May 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months prior to expiration

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Kings-Lynn:-Social-work-services-without-accommodation./25GNW5569C>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/25GNW5569C>

GO Reference: GO-202448-PRO-25713495

VI.4) Procedures for review

VI.4.1) Review body

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

Kings Lynn

PE30 1EX

Telephone

+44 1553616200

Country

United Kingdom

