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Contract

British Museum Design Competition Management

The Trustees of the British Museum

F03: Contract award notice

Notice identifier: 2024/S 000-011341

Procurement identifier (OCID): ocds-h6vhtk-042715

Published 8 April 2024, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

The Trustees of the British Museum

The British Museum, Great Russell Street

London

WC1B 3DG

Email

procurement@britishmuseum.org

Telephone

+44 2073238000

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

www.britishmuseum.org

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

British Museum Design Competition Management

Reference number

BM.23.052

II.1.2) Main CPV code

- 71230000 - Organisation of architectural design contests

II.1.3) Type of contract

Services

II.1.4) Short description

PLEASE NOTE THIS NOTICE IS TO ANNOUNCE THE AWARD OF CONTRACT. THIS IS NOT A CURRENT CONTRACT OPPORTUNITY. The British Museum plans to embark in Spring 2024 on a procurement exercise that will lead to the appointment of a Design Team for the re-development of its Western Range as part of the Museum's Masterplan. The procurement approach will be in the form of a Restricted Procedure under the Public Contracts Regulations 2015. The evaluation methodology for the appointment of the Design Team has been developed, and approved by the Museum's Masterplan Committee. We now seek to appoint a Procurement Consultant to manage the delivery of the Design Team appointment in accordance with the agreed methodology whose main responsibilities will be:

- Administration of e-sourcing portal including all communications with participants.
- Facilitation of in-person events
- Management of all evaluation stages by chairing and providing secretariat services to panels.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £100,100

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

LONDON

II.2.4) Description of the procurement

PLEASE NOTE THIS NOTICE IS TO ANNOUNCE THE AWARD OF CONTRACT. THIS IS NOT A CURRENT CONTRACT OPPORTUNITY. As part of managing the Competition that will lead to the appointment of a Design Team the Procurement Consultant will be responsible for carrying out the following services and providing the deliverables listed below for each stage. For the avoidance of doubt the Procurement Consultant will at no point in the delivery of the Services be involved in the scoring of any elements of the submissions provided by the design teams taking part in the Competition. Their role is to administer and facilitate the scoring that will be performed by others as required at each stage of the Competition. Pre-Competition and Stage 1 •If required refine Client's final Competition documents including, Contract Notice, standard questionnaire (SQ), Stage 1 selection questions and draft invitation to tender (ITT) documents to ensure alignment with regulatory requirements in effect at time of launch. •Refine and finalise the tender programme. •Administer the publication of Competition documents via the Client's e-sourcing portal, official launches and presentations in consultation with the Client's communications team. •Prepare and host via online website procurement and communications documentation. •Act as point of contact for tenderers on all correspondence and queries liaising with relevant subject matter experts from the stakeholder groups where needed to ensure accurate, timely responses are provided via an actively maintained clarifications log. •Manage relationships with tenderers on behalf of the Client. •Manage evaluation of project specific elements of Stage 1 responses by Client team. Chair and provide all necessary secretariat services to shortlisting panel for evaluation and moderation sessions as required to arrive at final Stage 1 scores and establish shortlist in accordance with pre-determined published process. •Prepare summary report on outcome of Stage 1 for review by Client stakeholders. •Draft Stage 1 notification letters for review by Client team, legal advisors and administer distribution and relevant communications. Stage 2 and Post-Competition •Apply any necessary amendments to ITT document pack prior to issue to shortlisted tenderers. •Publish ITT packs via Client's portal. •Manage all communications with tenderers as in Stage 1 •Arrange and facilitate any events, such as charettes, presentations or interviews that may be required. •Chair supporting technical panels and provide all required secretariat services. •Take receipt of Client's Quantity Surveyor's appraisal of fee proformas ITT entries, and alongside technical panel

reviews, collate into a single document for the jury panel. •Moderate and provide all required secretariat services for jury panel meetings (noting the consultant will not have a decision-making role on the panel) •Develop and produce tender reports providing recommendations for appointment to relevant Client stakeholders. •Draft standstill letters and manage interaction with Client legal advisors, administer distribution of these letters and, if required, subsequent relevant communications. •Support execution of contract with successful Design Team. •Support Client communication team as required with announcements relating to the appointment of the Design Team.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-037372](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

5 April 2024

V.2.2) Information about tenders

Number of tenders received: 12

Number of tenders received from SMEs: 10

Number of tenders received from tenderers from non-EU Member States: 12

Number of tenders received by electronic means: 12

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Colander Associates Ltd

Hill House, Fox Hill

London

SE18 2XA

Country

United Kingdom

NUTS code

- UKI - London

National registration number

8318505

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £100,000

Total value of the contract/lot: £100,100

Section VI. Complementary information

VI.3) Additional information

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=853854072>

GO Reference: GO-202448-PRO-25710890

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Chartered Institute of Arbitrators

12 Bloomsbury Square

London

WC1A 2LP

Country

United Kingdom