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Tender

## **Enforcement Agency Services**

Walsall Metropolitan Borough Council

F24: Concession notice

Notice identifier: 2021/S 000-011340

Procurement identifier (OCID): ocds-h6vhtk-02b3be

Published 21 May 2021, 2:54pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Walsall Metropolitan Borough Council

Civic Centre, Darwall Street

WALSALL

WS11TP

#### **Contact**

Laura Russell

#### **Email**

[procurement@walsall.gov.uk](mailto:procurement@walsall.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG38 - Walsall

**Internet address(es)**

Main address

[www.walsall.gov.uk](http://www.walsall.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/walsallcouncil>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/walsallcouncil>

Additional information can be obtained from the above-mentioned address

Applications or, where applicable, tenders must be submitted electronically via

<https://in-tendhost.co.uk/walsallcouncil>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Enforcement Agency Services

Reference number

WP3704

#### **II.1.2) Main CPV code**

- 75242110 - Bailiff services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Prompt invoicing, collection and recovery of debt are essential activities that underpin the financial stability of Walsall Council. An effective income collection system is necessary to ensure that all income due is identified, invoiced, collected, receipted and banked properly. The Council aspires to collect all debt owing, promptly, effectively, efficiently and economically.

Walsall Council are seeking to procure the services of a number of Enforcement Agencies to deliver both Enforcement Agency Collection and Debt Collection Services via the granting of concession to the successful tenderers under the Concession Contracts Regulations 2016.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,000,000

#### **II.1.6) Information about lots**

This concession is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 1

## **II.2) Description**

### **II.2.1) Title**

Enforcement & Debt Collection Services (First & Second Referrals))

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 75242110 - Bailiff services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

First and Second Referrals for Enforcement Agents Collection Services for unpaid:

- Council Tax;
- National Non-Domestic Rates;
- Business Improvement District Scheme (BIDS) Levy;
- Civic Traffic Enforcement Penalties.

First and Second Referrals for Debt Collection Services for unpaid:

- Overpaid House Benefit Debts (including High Court Enforcement Action where required);
- Sundry Debts (including High Court Enforcement Action where required).

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

## **II.2) Description**

### **II.2.1) Title**

## Second Referral Cases

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 75242110 - Bailiff services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Second Referrals for a number of cases for Enforcement Agent Collection Services for unpaid:

- Council Tax;
- National Non-Domestic Rates.

### **II.2.5) Award criteria**

Concession is awarded on the basis of the criteria stated in the procurement documents

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for submission of applications or receipt of tenders**

Date

21 June 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Walsall Metropolitan Borough Council

Civic Centre, Darwell Street

Walsall

WS1 1TP

Country

United Kingdom