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Tender

Enforcement Agency Services

Walsall Metropolitan Borough Council

F24: Concession notice

Notice identifier: 2021/S 000-011340

Procurement identifier (OCID): ocds-h6vhtk-02b3be

Published 21 May 2021, 2:54pm

Section I: Contracting authority/entity

I.1) Name and addresses

Walsall Metropolitan Borough Council

Civic Centre,Darwall Street

WALSALL

WS11TP

Contact

Laura Russell

Email

procurement@walsall.gov.uk

Country

United Kingdom

NUTS code

UKG38 - Walsall

Internet address(es)

Main address

www.walsall.gov.uk

Buyer's address

<https://in-tendhost.co.uk/walsallcouncil>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/walsallcouncil>

Additional information can be obtained from the above-mentioned address

Applications or, where applicable, tenders must be submitted electronically via

<https://in-tendhost.co.uk/walsallcouncil>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Enforcement Agency Services

Reference number

WP3704

II.1.2) Main CPV code

- 75242110 - Bailiff services

II.1.3) Type of contract

Services

II.1.4) Short description

Prompt invoicing, collection and recovery of debt are essential activities that underpin the financial stability of Walsall Council. An effective income collection system is necessary to ensure that all income due is identified, invoiced, collected, receipted and banked properly. The Council aspires to collect all debt owing, promptly, effectively, efficiently and economically.

Walsall Council are seeking to procure the services of a number of Enforcement Agencies to deliver both Enforcement Agency Collection and Debt Collection Services via the granting of concession to the successful tenderers under the Concession Contracts Regulations 2016.

II.1.5) Estimated total value

Value excluding VAT: £3,000,000

II.1.6) Information about lots

This concession is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 1

II.2) Description

II.2.1) Title

Enforcement & Debt Collection Services (First & Second Referrals))

Lot No

1

II.2.2) Additional CPV code(s)

- 75242110 - Bailiff services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

First and Second Referrals for Enforcement Agents Collection Services for unpaid:

- Council Tax;
- National Non-Domestic Rates;
- Business Improvement District Scheme (BIDS) Levy;
- Civic Traffic Enforcement Penalties.

First and Second Referrals for Debt Collection Services for unpaid:

- Overpaid House Benefit Debts (including High Court Enforcement Action where required);
- Sundry Debts (including High Court Enforcement Action where required).

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

II.2) Description

II.2.1) Title

Second Referral Cases

Lot No

2

II.2.2) Additional CPV code(s)

- 75242110 - Bailiff services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Second Referrals for a number of cases for Enforcement Agent Collection Services for unpaid:

- Council Tax;
- National Non-Domestic Rates.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria stated in the procurement documents

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.2) Administrative information

IV.2.2) Time limit for submission of applications or receipt of tenders

Date

21 June 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Walsall Metropolitan Borough Council

Civic Centre, Darwell Street

Walsall

WS1 1TP

Country

United Kingdom