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Tender

Technical Adviser for Broadcasting Projects (BR-069-2022)

NI Assembly

F02: Contract notice

Notice identifier: 2023/S 000-011330

Procurement identifier (OCID): ocds-h6vhtk-03c245

Published 20 April 2023, 11:38am

Section I: Contracting authority

I.1) Name and addresses

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

Contact

Procurementniassembly.gov.uk

Email

procurement@niassembly.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Technical Adviser for Broadcasting Projects (BR-069-2022)

Reference number

CfT 4686055

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

The Northern Ireland Assembly Commission wishes to procure a suitably experienced and skilled Broadcasting Technical Adviser to provide professional ongoing strategic advice, technical consultancy and project management for its projects to upgrade and replace the Assembly's broadcasting infrastructure in its Chamber and Committee rooms. This may include, but not be limited to: • Design workshops. • Assessing drawings. • Challenging costs and/or changes to budgets. • Regular project meetings. • Meetings/emails with Assembly Commission business areas. • Factory acceptance testing. • Checking technical documentation and related tasks. • Assisting with feedback from the Assembly's Operation and Maintenance Contractor and the Assembly Commission. • Configuration changes.

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 32211000 - Broadcast production equipment
- 45232331 - Ancillary works for broadcasting
- 71000000 - Architectural, construction, engineering and inspection services
- 71600000 - Technical testing, analysis and consultancy services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79400000 - Business and management consultancy and related services
- 79415200 - Design consultancy services
- 79990000 - Miscellaneous business-related services
- 79993000 - Building and facilities management services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

II.2.4) Description of the procurement

The Northern Ireland Assembly Commission wishes to procure a suitably experienced and skilled Broadcasting Technical Adviser to provide professional ongoing strategic advice, technical consultancy and project management for its projects to upgrade and replace the Assembly's broadcasting infrastructure in its Chamber and Committee rooms. This may include, but not be limited to: • Design workshops. • Assessing drawings. • Challenging costs and/or changes to budgets. • Regular project meetings. • Meetings/emails with Assembly Commission business areas. • Factory acceptance testing. • Checking technical documentation and related tasks. • Assisting with feedback from the Assembly's Operation and Maintenance Contractor and the Assembly Commission. • Configuration changes.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

After the initial 12 month contract period there is one option to extend for up to and including a further 12 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

List and brief description of selection criteria

Previous Relevant Experience

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Performance and timely achievement of the key milestones for the projects i.e. installation dates being met and new systems tested and handed over to the Assembly Commission as expected, will be monitored by the Assembly Commission's Project Manager.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 May 2023

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 21 August 2023

IV.2.7) Conditions for opening of tenders

Date

23 May 2023

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

If the Contractor fails to reach satisfactory levels of performance i.e. if the milestones are missed or delayed they will be requested to provide and implement recovery plans and be given a specified time in which to improve. The time will be dependent on the associated risks and the Assembly Commission's business needs at that time. If after the specified timeframe for improvement, the performance still fails to meet satisfactory performance levels, the matter will be escalated to the Assembly Commission for action as required..

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead, any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR2015 as amended.

As above

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Northern Ireland Assembly Commission will comply with the Public Contracts Regulations 2015 (as amended). and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.