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Contract

## **St Christopher's Multi Academy Trust - Provision of Multi Functional Devices**

St Christopher's Multi Academy Trust

F03: Contract award notice

Notice identifier: 2024/S 000-011312

Procurement identifier (OCID): ocids-h6vhtk-041124

Published 8 April 2024, 4:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Christopher's Multi Academy Trust

St Leonard's Primary School, St Leonard's Road, Exeter

Devon

EX2 4NQ

#### **Contact**

Julia Croughton

#### **Email**

[Julia.Croughton@stcmat.org](mailto:Julia.Croughton@stcmat.org)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.stchristophersmat.org>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43212](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43212)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St Christopher's Multi Academy Trust - Provision of Multi Functional Devices

#### **II.1.2) Main CPV code**

- 30121100 - Photocopiers

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The proposed contract will be for the provision of Multifunctional Device Services to the Trust. It is the Trust's expectation that the Bidder shall be responsible for the supply, services and goods to the Trust and will include Multi-Functional Devices (MFD's) and Print Management Software. The Applicant will be responsible for the supply of hardware, software, consumables, and replacement parts. The Applicant will also provide installation, maintenance, removal, disposal, and training services to the Client.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Lowest offer: £428,858 / Highest offer: £809,197 taken into consideration

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30232110 - Laser printers

#### **II.2.3) Place of performance**

NUTS codes

- UKK4 - Devon

Main site or place of performance

St Leonard's Primary School, St Leonards Road, Exeter Devon EX2 4NQ

#### **II.2.4) Description of the procurement**

The proposed contract will be for the provision of Multifunctional Device Services to the Trust. It is the Trust's expectation that the Bidder shall be responsible for the supply, services and goods to the Trust and will include Multi-Functional Devices (MFD's) and Print Management Software. The Applicant will be responsible for the supply of hardware, software, consumables, and replacement parts. The Applicant will also provide installation, maintenance, removal, disposal, and training services to the Client.

As a minimum, the Contractor must offer an MFD solution that is either like-for-like or better than the current MFD solution. The Contractor is to propose and agree the most appropriate devices with the Client post award as part of the due diligence process and propose any improvements in cost reduction or propose a more efficient device.

The key aims of the new contract are to:

- a. have relevant experience of supporting a Primary School Trust with an agile personalised approach.
- b. all management and engineers to have the personable skills and expertise to work within education, including appropriate safeguarding training and enhanced DBS checks for on-site staff.
- c. provide a nominated account manager who can work in partnership with the Trust, who has the ability to instantly track all jobs and assess issues, combined with a clear escalation process.
- d. support the schools with maintenance issues, committing to a 4-hour SLA of being able to provide an engineer on site if the issue cannot be resolved remotely.
- e. implement a continuous improvement plan whereby the Contractor continuously monitors re-occurring faults and advises the Client of areas of opportunity for service improvements, sustainability initiatives or cost savings.
- f. provide a cost-effective solution to PIN release printing and data collection.
- g. be responsible for sourcing and supplying all relevant materials and resources which are required to deliver this requirement.
- h. Provide sustainability initiatives and support,

i. be fully conversant with all relevant legislation, including Health and Safety, and always adhere to this.

j. ensure that waste will be correctly sorted or disposed of or recycled, if possible.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 40%

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-032386](#)

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## **Section V. Award of contract**

### **Contract No**

001

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

8 April 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 7

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 8

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

BAYtek Office Solutions Ltd

Unit 25/26 Daneheath, Wentworth Road

Newton Abbot

TQ12 6TL

Telephone

+44 7837347924

Country

United Kingdom

NUTS code

- UKK - South West (England)

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £750,000

Lowest offer: £428,858 / Highest offer: £809,197 taken into consideration

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(MT Ref:231335)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

St Christopher's Multi Academy Trust

St Leonard's Road

Exeter

EX2 4NQ

Email

[Julia.Croughton@stcmat.org](mailto:Julia.Croughton@stcmat.org)

Country

United Kingdom

Internet address

<https://www.stchristophersmat.org>

#### **VI.4.2) Body responsible for mediation procedures**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

**VI.4.4) Service from which information about the review procedure may be obtained**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>