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Tender

Direct Mail Services

Falmouth Exeter Plus

F02: Contract notice

Notice identifier: 2026/S 000-011305

Procurement identifier (OCID): ocds-h6vhtk-064af0

Published 9 February 2026, 11:32am

Section I: Contracting authority

I.1) Name and addresses

Falmouth Exeter Plus

Penryn Campus

Penryn, Cornwall

TR10 9FE

Contact

Katie Murphy

Email

procurement@fxplus.ac.uk

Telephone

+44 1326253504

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

5103240

Internet address(es)

Main address

<https://fxplus.ac.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/105170>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=102556&B=FXPLUS

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=102556&B=FXPLUS

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Direct Mail Services

Reference number

2119Falmouth

II.1.2) Main CPV code

- 79571000 - Mailing services

II.1.3) Type of contract

Services

II.1.4) Short description

Falmouth University (FU) is looking to appoint a supplier on a 36- month fixed term contract to undertake Direct Mail services to the Falmouth University Campuses at Falmouth (Woodlane, Falmouth) and Penryn (Treliever Road, Penryn).

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 63121000 - Storage and retrieval services
- 64121100 - Mail delivery services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Penryn Campus

II.2.4) Description of the procurement

Falmouth University (FU) is looking to appoint a supplier on a 36- month fixed term contract to undertake Direct Mail services to the Falmouth University Campuses at Falmouth (Woodlane, Falmouth) and Penryn (Treliever Road, Penryn).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £25,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 YEAR EXTENSION

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 March 2026

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 5 March 2026

IV.2.7) Conditions for opening of tenders

Date

4 March 2026

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Falmouth University

Falmouth

Country

United Kingdom