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Contract

Leigh Academies Trust ~ Managed Lettings Tender

Leigh Academies Trust

F03: Contract award notice

Notice identifier: 2023/S 000-011286

Procurement identifier (OCID): ocds-h6vhtk-034b2b

Published 19 April 2023, 7:04pm

Section I: Contracting authority

I.1) Name and addresses

Leigh Academies Trust

Carnation Road, Strood, Rochester

Kent

ME2 2SX

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ4 - Kent

Internet address(es)

Main address

<https://leighacademiestrust.org.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Leigh Academies Trust ~ Managed Lettings Tender

II.1.2) Main CPV code

- 70220000 - Non-residential property renting or leasing services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide managed lettings services for Leigh Academies Trust. Shaping Lives, Transforming Communities, Leigh Academies Trust is a dynamic, vibrant multi-academy trust, founded in 2008 More details about the Trust can be found here: <https://leighacademiestrust.org.uk/> Leigh Academies Trust operates a subsidiary company, LAT Enterprises CIC, as its income generating function. More details about LAT Enterprises can be found here: <https://latenterprises.co.uk/>

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £3,555,178.94

II.2) Description**II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

Main site or place of performance

Kent

II.2.4) Description of the procurement

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of fully managed lettings services within the facilities at the academies. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in the achievement of the Client's objectives. The contract being tendered is for three years in duration 1st January 2023 to 31st December 2025, with the option to extend for up to a further 2 years at the discretion of the client. Included within this proposal are the following 30 academies. Trust expansion is likely, therefore additional academies, as they join the Trust or, if new build, as they open, will be added to this arrangement. Current Operational Model and TUPE Considerations Within Leigh Academies Trust and LAT Enterprises, lettings are currently operated in the following way: Central(all academies) •1 x FTE Lettings Business Development and Social Media Manager - considered eligible for TUPE •1 x 0.8 FTE Lettings Finance Assistant -considered eligible for TUPE Cluster-level (overseeing 10-12 academies) •3 x FTE Academy Estates Managers: Day-to-day customer relationship management as a small part of the local Estates management teams' existing role - not considered eligible for TUPE Academy level (individual academies) •Use of existing Estates site staff to facilitate lettings as part of their existing role - not considered eligible for TUPE (number to be confirmed) •Use of existing Estates site staff to facilitate lettings as the sole purpose of their role - considered eligible for TUPE (number to be confirmed) •Use of paid-on-claim casual lettings facilitators - considered eligible for TUPE (number to be confirmed) Client Objectives •Increase income streams for academies •Improve the sustainability and environmental impact and operation of the Trust's Estate •To provide a safe environment for the client's students, staff and hirers (safeguarding and Health & Safety) •Maximise under-utilised assets whilst promoting the facilities •Ensuring commercial viability of lettings opportunities •Enable a consistent professional approach to and management of lettings •Release client management and administration resources to allow greater focus on core Estates and Education deliverables •Maintain and improve academy reputation -

achieving a positive social impact and attracting new pupils •Improve community engagement - addressing inactivity and loneliness issues whilst promoting positive activity and encouraging community growth •Promote diversity and inclusivity (within parameters set) See SQ Document for more details

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-017541](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 November 2022

V.2.2) Information about tenders

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Vivify Venues Ltd

Northern Assurance Building, 9-21 Princess Street

MANCHESTER

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

National registration number

12770812

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £4,600,000

Total value of the contract/lot: £3,555,178.94

Section VI. Complementary information

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=776567426>

GO Reference: GO-2023419-PRO-22581614

VI.4) Procedures for review

VI.4.1) Review body

Leigh Academies Trust

Carnation Road, Strood, Rochester

Kent

ME2 2SX

Country

United Kingdom