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Planning

## **US\_24133 - Exam room hire 2025 onwards**

University of Sussex

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-011285

Procurement identifier (OCID): ocds-h6vhtk-04505d

Published 8 April 2024, 2:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Sussex

Sussex House, Falmer

Brighton,

BN1 9RH

#### **Email**

[c.beeny@sussex.ac.uk](mailto:c.beeny@sussex.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKJ21 - Brighton and Hove

#### **National registration number**

RC000672

**Internet address(es)**

Main address

<https://www.sussex.ac.uk/>

Buyer's address

<https://supplierlive.proactisp2p.com/Account/Login>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

US\_24133 - Exam room hire 2025 onwards

Reference number

DN2604

**II.1.2) Main CPV code**

- 70220000 - Non-residential property renting or leasing services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Please note that this PIN is being issued to engage with the market prior to going out to tender and is not a formal PIN marking the start of a procurement procedure. All information shared in this notice is indicative and subject to change by the Contracting Authority.

The University of Sussex is seeking information and expressions of interest from suppliers in preparation for the tender of external exam room hire and the supporting infrastructure for 2025 onwards.

The current solution is in place to cover up to the August Exam period (A3) in 2024. The new contract will need to be in place in good time for the planning and hosting of the January (A1) 2025 sessions. We anticipate that this would be around September 2024

The contract will start from late 2024 and currently the anticipated contract term is 3 years with an option of 2 more optional annual extensions, covering the three exam periods – January (A1), May (A2), August (A3).

The University is looking for a potential supplier in the market who can provide rooms to hire which are suitable for the use of exams. The supplier may also be able to provide additional services such as provision of desks or be able to assist other suppliers in providing this provision to the University.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 70220000 - Non-residential property renting or leasing services

### **II.2.3) Place of performance**

NUTS codes

- UKJ21 - Brighton and Hove

#### **II.2.4) Description of the procurement**

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#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

This contract is subject to renewal

Yes

Description of renewals

2 x optional 12 month extension (Provisional)

#### **II.3) Estimated date of publication of contract notice**

1 June 2024

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes