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Tender

## **Travel Management Services**

GOVIA THAMESLINK RAILWAY LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-011200

Procurement identifier (OCID): ocds-h6vhtk-04502f

Published 5 April 2024, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

GOVIA THAMESLINK RAILWAY LIMITED

24 Monument St, London EC3R 8AJ

LONDON

EC3R 8AJ

#### **Contact**

Ijiaz Rajah

#### **Email**

[ijiaz.Rajah@capita.com](mailto:ijiaz.Rajah@capita.com)

#### **Telephone**

+44 7510475427

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.gtrailway.com](http://www.gtrailway.com)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.delta-esourcing.com>

Additional information can be obtained from another address:

Ijiaz Rajah

LONDON

EC3R 8AJ

**Contact**

Ijiaz Rajah

**Email**

[ijiaz.rajah@capita.com](mailto:ijiaz.rajah@capita.com)

**Telephone**

+44 7510475427

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://qtrainway.com/>

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Travel Management Services

Reference number

841784517

**II.1.2) Main CPV code**

- 63516000 - Travel management services

**II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

In accordance with the specification, the supplier will be required to provide GTR with a multifunctional interactive online application to self-serve business travel services, together with such ancillary services as may from time to time be required according to the GTR Expense Policy and including a consolidated invoice billback service.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,449,395.88

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 63516000 - Travel management services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

GTR is looking for a supplier who can offer an accessible value add travel booking service that meets GTRs requirements. Travel includes accommodation, meeting booking and transport (for staff and passengers in some cases). Travel Management includes providing access to a range of price and service options including the ability to change and amend bookings as required. The service will be accessible via an online platform as well as over the phone and in writing if required.

Business travel includes accommodation, meeting booking and transport (for staff and

passengers in some cases). Travel Management includes providing access to a range of price and service options including the ability to change and amend bookings as required. The service will be accessible via an online platform as well as over the phone and in writing if required.

### **II.2.5) Award criteria**

Quality criterion - Name: Criterion 1 / Weighting: 50

Cost criterion - Name: Criterion 1 / Weighting: 50

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 May 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-LONDON:-Travel-management-services./HMP9M85U8B>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/HMP9M85U8B>

GO Reference: GO-202445-PRO-25693549

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

7 Rolls Buildings, Fetter Lane

London

EC4A 1NL

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

High Court

7 Rolls Buildings, Fetter Lane

London

EC4A 1NL

Country

United Kingdom