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Tender

Travel Management Services

GOVIA THAMESLINK RAILWAY LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-011200

Procurement identifier (OCID): ocds-h6vhtk-04502f

Published 5 April 2024, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

GOVIA THAMESLINK RAILWAY LIMITED

24 Monument St, London EC3R 8AJ

LONDON

EC3R 8AJ

Contact

Ijiaz Rajah

Email

ijiaz.Rajah@capita.com

Telephone

+44 7510475427

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.gtrainway.com>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.delta-esourcing.com>

Additional information can be obtained from another address:

Ijiaz Rajah

LONDON

EC3R 8AJ

Contact

Ijiaz Rajah

Email

ijiaz.rajah@capita.com

Telephone

+44 7510475427

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://gtrainway.com/>

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Travel Management Services

Reference number

841784517

II.1.2) Main CPV code

- 63516000 - Travel management services

II.1.3) Type of contract

Services

II.1.4) Short description

In accordance with the specification, the supplier will be required to provide GTR with a multifunctional interactive online application to self-serve business travel services, together with such ancillary services as may from time to time be required according to the GTR Expense Policy and including a consolidated invoice billback service.

II.1.5) Estimated total value

Value excluding VAT: £1,449,395.88

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 63516000 - Travel management services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

GTR is looking for a supplier who can offer an accessible value add travel booking service that meets GTRs requirements. Travel includes accommodation, meeting booking and transport (for staff and passengers in some cases). Travel Management includes providing access to a range of price and service options including the ability to change and amend bookings as required. The service will be accessible via an online platform as well as over the phone and in writing if required.

Business travel includes accommodation, meeting booking and transport (for staff and passengers in some cases). Travel Management includes providing access to a range of price and service options including the ability to change and amend bookings as required. The service will be accessible via an online platform as well as over the phone and in writing if required.

II.2.5) Award criteria

Quality criterion - Name: Criterion 1 / Weighting: 50

Cost criterion - Name: Criterion 1 / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 May 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-LONDON:-Travel-management-services./HMP9M85U8B>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/HMP9M85U8B>

GO Reference: GO-202445-PRO-25693549

VI.4) Procedures for review

VI.4.1) Review body

High Court

7 Rolls Buildings, Fetter Lane

London

EC4A 1NL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

High Court

7 Rolls Buildings, Fetter Lane

London

EC4A 1NL

Country

United Kingdom