

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/011197-2023>

Tender

## **Catering Services to Highfield Primary School**

Highfield Primary School C/o SSC Partnership Limited

F02: Contract notice

Notice identifier: 2023/S 000-011197

Procurement identifier (OCID): ocids-h6vhtk-03c1f4

Published 19 April 2023, 11:21am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Highfield Primary School C/o SSC Partnership Limited

12 Nelson Street

Southend-on-sea

SS1 1EF

#### **Email**

[info@sscpartnership.co.uk](mailto:info@sscpartnership.co.uk)

#### **Telephone**

+44 1702338880

#### **Country**

United Kingdom

#### **NUTS code**

UKH31 - Southend-on-Sea

**Internet address(es)**

Main address

<https://sscpartnership.co.uk>

Buyer's address

<https://in-tendhost.co.uk/sscpartnership/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sscpartnership/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sscpartnership/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Catering Services to Highfield Primary School

Reference number

SSC HFPS CTR 08\_23

#### **II.1.2) Main CPV code**

- 55500000 - Canteen and catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

SSC Partnership on behalf of Highfield Primary School are currently out to tender for the provision of catering services. Suppliers that would like to take part in this tender process are invited to • Express Interest • upon which they will be given access to the full tender documentation delivery through this e-tendering system. When the tender documents have been made available involved suppliers will receive notification via email and the tender documents can be accessed from the • My Tenders • area of this website and selecting the • View Details • button of this project. The deadline for submissions of the tender will be 19th May 2023. Please allow sufficient time to make your return as late returns will not be permitted. Any questions relating to this tender should be made via correspondence on the website and can be addressed to the main contact as shown in the details above.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55500000 - Canteen and catering services
- 55520000 - Catering services
- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKI54 - Enfield

Main site or place of performance

Highfield Primary School, Highfield Road, London N21 3HE

### **II.2.4) Description of the procurement**

The school provides education to children aged from 2- 11. It's a large organisation, with over 634 pupils and around 95 staff. Food is a central influence on health and wellbeing, and it is crucial for children's development. School food must be tasty, nourishing and meet the dietary needs of all children, whilst remaining accessible to all. A site visit has been scheduled on Wednesday 3rd May 2023 at 12.45pm. More details are available in the tender documents. It is the intent of the school to offer a good value meal service to pupils and staff. Within the constraints of the meal price the Tenderer shall be required to provide a good quality, nutritionally balanced meal for the children, through an efficient service with a good standard of presentation and a menu that meets the varying dietary needs of the nationalities of the children. Service should be personal and responsive to a Silver Food for Life standard. An unlimited salad bar option would be welcomed. The school benefits from a large, designated dining hall and is keen to refurbish the area to enhance the provision for children and staff with a restaurant experience. The school welcome and consider ideas, designs, and investment from Tenderers to enhance the dining hall experience including but not limited to: Furniture (seating and table styles including booths) Visual, props and accessories Service displays including presentation of the food and decoration of the service counter The school would also ask Tenderers to consider investment into some heavy equipment to assist with the increasing meal uptake from September. The school is keen to appoint a catering Company who can drive the services forward in an innovative and exciting manner. In completing the tender documentation, the Tenderer shall prepare and submit its tender giving adequate consideration to the entire tender package. Tender submissions should clearly demonstrate: A thorough understanding of the Scope of Work Ability to deliver the services required and have a flexible approach Technical expertise and relevant experience Best value for money Suitability for the undertaking of the work. Procedures and practices which will be utilised to ensure quality and compliance with the specification.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2023

End date

31 July 2026

This contract is subject to renewal

Yes

Description of renewals

The duration of the contract will initially be for a period of 36 months followed by an optional 24-month extension. The Client will notify the Company in writing of its intention to extend or cancel the contract by giving at least one (1) term's prior notice in writing.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 May 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 19 December 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

19 May 2023

Local time

12:01pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

London

Country

United Kingdom