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Tender

Framework Agreement for Additional Processing Capacity for the Council's Assessment & Awards Team based within Transactional and Customer Services

Durham County Council

F02: Contract notice

Notice identifier: 2023/S 000-011167

Procurement identifier (OCID): ocds-h6vhtk-03c1e1

Published 19 April 2023, 8:41am

Section I: Contracting authority

I.1) Name and addresses

Durham County Council

County Hall

DURHAM

DH1 5UL

Contact

Guy Aynsley

Email

guy.aynsley@durham.gov.uk

Telephone

+44 3000264387

Country

United Kingdom

Region code

UKC14 - Durham CC

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<http://www.durham.gov.uk>

Buyer's address

www.nepo.org

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.nepo.org

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.nepo.org

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework Agreement for Additional Processing Capacity for the Council's Assessment & Awards Team based within Transactional and Customer Services

Reference number

DN666452

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

This framework agreement is for the provision of additional processing capacity for the Council's Assessment and Awards Service. The framework will provide offsite processing capacity to enable processing of work packages for Council Tax, Housing Benefit and Council Tax Reduction.

This framework has been divided into the following Lots:

- Lot 1 Council Tax
- Lot 2 Housing Benefit and Council Tax Reduction

Potential suppliers may submit a tender for one Lot or both Lots.

Each Lot will be evaluated and awarded separately.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Council Tax

Lot No

1

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKC14 - Durham CC

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2025

This contract is subject to renewal

Yes

Description of renewals

The expected start date for the proposed framework is 01 July 2023.

The expected end date for the proposed framework is 30 June 2025.

The proposed framework is to be let with an option to extend for a further 24 months from the actual end date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Please download the Invitation to Tender Documents from www.nepo.org

Contract reference number: DN666452

II.2) Description

II.2.1) Title

Housing Benefit and Council Tax Reduction

Lot No

2

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKC14 - Durham CC

II.2.4) Description of the procurement

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Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

22 May 2023

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Please download Invitation to Tender Documents from www.nepo.org

VI.4) Procedures for review

VI.4.1) Review body

The High Court of England and Wales

7 Rolls Buildings, Fetter Lane

London

EC4A 1NL

Email

tcc.issue@hmcts.gsi.gov.uk

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>