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Tender

## **Framework Agreement for Additional Processing Capacity for the Council's Assessment & Awards Team based within Transactional and Customer Services**

Durham County Council

F02: Contract notice

Notice identifier: 2023/S 000-011167

Procurement identifier (OCID): ocds-h6vhtk-03c1e1

Published 19 April 2023, 8:41am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Durham County Council

County Hall

DURHAM

DH1 5UL

#### **Contact**

Guy Aynsley

#### **Email**

[guy.aynsley@durham.gov.uk](mailto:guy.aynsley@durham.gov.uk)

#### **Telephone**

+44 3000264387

**Country**

United Kingdom

**Region code**

UKC14 - Durham CC

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://www.durham.gov.uk>

Buyer's address

[www.nepo.org](http://www.nepo.org)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.nepo.org](http://www.nepo.org)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.nepo.org](http://www.nepo.org)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework Agreement for Additional Processing Capacity for the Council's Assessment & Awards Team based within Transactional and Customer Services

Reference number

DN666452

#### **II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This framework agreement is for the provision of additional processing capacity for the Council's Assessment and Awards Service. The framework will provide offsite processing capacity to enable processing of work packages for Council Tax, Housing Benefit and Council Tax Reduction.

This framework has been divided into the following Lots:

- Lot 1 Council Tax
- Lot 2 Housing Benefit and Council Tax Reduction

Potential suppliers may submit a tender for one Lot or both Lots.

Each Lot will be evaluated and awarded separately.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

## **II.2) Description**

### **II.2.1) Title**

Council Tax

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC14 - Durham CC

### **II.2.4) Description of the procurement**

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2023

End date

30 June 2025

This contract is subject to renewal

Yes

Description of renewals

The expected start date for the proposed framework is 01 July 2023.

The expected end date for the proposed framework is 30 June 2025.

The proposed framework is to be let with an option to extend for a further 24 months from the actual end date.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.14) Additional information**

Please download the Invitation to Tender Documents from [www.nepo.org](http://www.nepo.org)

Contract reference number: DN666452

## **II.2) Description**

### **II.2.1) Title**

Housing Benefit and Council Tax Reduction

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKC14 - Durham CC

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Contract reference number: DN666452

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 May 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

22 May 2023

Local time

1:00pm



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Please download Invitation to Tender Documents from [www.nepo.org](http://www.nepo.org)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of England and Wales

7 Rolls Buildings, Fetter Lane

London

EC4A 1NL

Email

[tcc.issue@hmcts.gsi.gov.uk](mailto:tcc.issue@hmcts.gsi.gov.uk)

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>