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Tender

Totton & Eling Town Council, Grounds Maintenance Contract

Totton and Eling Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-011166

Procurement identifier (OCID): ocds-h6vhtk-0604b0

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Changes to notice

This notice has been edited. The [previous version](#) is still available.

30/01/26 Question: Clarification on duplication of maps across sections - Please be mindful that colours on duplicated maps may differ or that colours on maps may only be reference in one section and not the other e.g. Section 3, Map 7 and Section 4, Map 7. Section 3 schedule (pages 16 and 17) refers to grass cutting (green) and weeding. Section 4 schedule (page 19) refers to ditch maintenance (yellow with black hatching).

03/02/26 Question: Contradiction in Section 2 schedule - Page 13, 2.2.1. stated "The Contractor shall provide a grounds maintenance service" "from February to November inclusive" whereas 2.2.9 stated "excluding December, January and February" making clear that works only take place between March to November. 2.2.1 of the Grounds maintenance contract scan 2026 (A4 Amended) document has since been amended.

03/02/26 Question: Clarification on herbicide use in Section 2 schedule - Page 13, 2.2.10 offers the option of weeds being "sprayed with an approved herbicide (in areas approved by the Council)". We have done so to provide bidders flexibility in performing the required

task. In certain instances, it might be more appropriate/effective to apply herbicide, in others, it may not be suitable e.g. play areas or may require additional control measures e.g. temporary closures of areas etc. We would ask for more detail of any herbicide intended for use prior to its application on site.

03/02/26 Question: Safeguarding/Disclosure and Barring Service (DBS) requirement - Section 2, Map 6 refers to Houndsdown Hall and there was concern that a pre-school operated within this setting and that bidders might require a DBS. Said pre-school is no longer in operation. There are fixed locations where workers may potentially operate within reasonably proximity to young people but, they are protected by secure boundaries therefore a DBS is not required.

03/02/26 Question: Bird nesting season - concern over activities during bird nesting season (start of March to end of August) expressed. Bidders must adhere to the Wildlife and Countryside Act 1981 by not intentionally or recklessly disturb wild birds, while they are building a nest, or are at/near a nest with eggs or young etc. Bidders should assess areas where bird presence likely prior to commencing task or immediately halt activities should any evidence of bird presence be determined during with tasks rescheduled.

03/02/26 Information: rewilding tasks stated on map 41 did not match those stated in the schedule Page 22, 2.5.15. This has since been updated.

06/02/26 Question: Clarification of cost breakdown within sections - it was queried why only tasks with defined schedule timelines have been included in the cost breakdown for each section. Equally why the cost breakdown of defined schedule timelines not broken down further. This was to simplify the breakdown of costings for our benefit to determine approximate costs for services performed. Tenders will ultimately be scored on the total value presented for each section.

06/02/26 Question: Clarity on less defined tasks - tasks e.g. Page 21, "2.5.12 Cut back trees, hedges, shrubs and brambles etc to planted areas where they encroach onto footpaths, paved areas, seats, tarmac and car parks etc coloured brown on map number 41 in May, August and February" may not require such regular cutting frequency. Only when it is apparent that vegetation is encroaching on paths and/or build infrastructure.

06/02/26 Question: Location of water for transportation - We have an external tap behind Totton and Eling Town Council, Civic Centre, Testwood Lane, Totton, Hampshire SO40 3AP and other external taps at a few of our recreation grounds.

06/02/26 Information: a mistake was identified on page 13, 2.2.9 whereby map 3c was referenced as being cut both "FORTNIGHTLY" and "EVERY THREE WEEKS". This has since been updated to just "EVERY THREE WEEKS".

06/02/26 Information: mistakes were identified on pages 14, 2.1.22 where it should have

read 2.2.22, on page 17, 2.1.9 where it should have read 2.3.9, on page 22, 2.1.15 where it should have read 2.5.15 and page 22, 2.1.16 where it should have read 2.5.16. This has since been updated.

06/02/26 Information: New document added to find a tender being a revised version of Grounds maintenance contract scan 2026 (A4 Amended) with the previous since been removed.

06/02/26 Information: Additional paragraphs have been added to the Award Criteria section on Find a Tender.

Scope

Description

Totton & Eling Town Council requires grounds maintenance services from external suppliers to fulfil duties such as grass cutting, shrub and hedge maintenance, planting and watering, assistance with re-wilding programmes and other duties as detailed in forthcoming documentation. Services required are spread across 5 sections (lots). Each lot has a different area of focus e.g. horticulture, grass maintenance of varying frequency, ditching work etc.

Total value (estimated)

- £526,247 excluding VAT
- £631,496 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2032
- 6 years

Description of possible extension:

Should Totton & Eling Town Council be satisfied with the services provided they may seek to extend any contract by a maximum of 3 years. Any proposed extension is subject to the decision of our authority's scrutiny panel.

Main procurement category

Services

Additional procurement category

Works

Contract locations

- UKJ - South East (England)

Lot constraints

Maximum number of lots a supplier can be awarded: 3

Not the same for all lots

CPV classifications and options are shown in Lot sections, because they are not the same for all lots.

Lot Section 1. Prestige Grounds Maintenance

Description

2.1.1. The Contractor shall provide a grounds maintenance service at the locations shown coloured green, red, purple, light blue, orange and brown on map numbers 1, 1a, 2, 2a, 3 and 5 from April to March excluding December, January and February.

2.1.2. The grounds maintenance service includes grass cutting, hedge trimming, weed control and other seasonal work relating to footpaths, grass, tree, plant, shrub maintenance and the like.

Lot value (estimated)

- £119,668 excluding VAT
- £143,602 including VAT

CPV classifications

- 77311000 - Ornamental and pleasure gardens maintenance services
- 77312000 - Weed-clearance services
- 77313000 - Parks maintenance services
- 77314000 - Grounds maintenance services
- 77330000 - Floral-display services
- 77341000 - Tree pruning

- 77342000 - Hedge trimming

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot Section 2. Grounds Maintenance & Trees

Description

2.2.1. The Contractor shall provide a grounds maintenance service at the locations shown coloured green, blue, orange with black stripe, orange and brown on map numbers 3b and 3c to 6, 13a, 15A & 33 to 35 from February to November inclusive.

2.2.2. The grounds maintenance service includes grass cutting, hedge trimming, weed control and other seasonal work relating to footpaths, grass, tree, plant, shrub maintenance and the like.

Lot value (estimated)

- £77,867 excluding VAT
- £93,440 including VAT

CPV classifications

- 77312000 - Weed-clearance services
- 77314000 - Grounds maintenance services
- 77341000 - Tree pruning
- 77342000 - Hedge trimming

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot Section 3. Grass Cutting & Pond Management

Description

2.3.1. The contractor shall provide a grass cutting and weed control service at the locations shown coloured green, green with blue dots and hatched areas on map numbers 7 to 15, 36, 40 & 40b from April to March excluding December, January and February.

2.3.16. Clear the Town Park ponds shown dark blue on map number 1 of reeds to a maximum of 70% by hand and risings removed from site, the Council will indicate which reeds are to remain. Spray reeds and parrots feather with a suitable aquatic herbicide.

Lot value (estimated)

- £90,729 excluding VAT
- £108,874 including VAT

Options

The right to additional purchases while the contract is valid.

2.3.15 Additional marking available upon request subject to additional charge and contractor availability.

CPV classifications

- 77312000 - Weed-clearance services
- 77314000 - Grounds maintenance services
- 77320000 - Sports fields maintenance services

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot Section 4. Grounds Maintenance & Ditches

Description

2.4.1. The Contractor shall provide a grounds maintenance service at the locations shown coloured green, yellow, yellow with black hatching and pink on map numbers 7, 9, 10, 11, 16, 16A, 16B, 17 to 23, 23a, 23b to 31 & 37 to 39 from April to March excluding December, January and February.

Lot value (estimated)

- £203,810 excluding VAT
- £244,572 including VAT

Options

The right to additional purchases while the contract is valid.

2.4.9 Extra cuts may be added at any time at the discretion of the Council for which a cost will be provided by the contractor.

CPV classifications

- 77312000 - Weed-clearance services
- 77314000 - Grounds maintenance services
- 77341000 - Tree pruning
- 77342000 - Hedge trimming

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot Section 5. Grass Cutting, Rewilding & Minor Hedge Works

Description

2.5.1. The Contractor shall provide a grass cutting, grounds maintenance and rewilding service at the locations shown coloured orange, brown, brown chequered, green chequered, green crosshatched, blue crosshatched, pink dotted on map number 41 from April to March excluding December, January and February.

2.5.2. The grounds maintenance service includes grass cutting, hedge trimming, weed control and rewilding work relating to footpaths, grass, tree, plant, shrub maintenance and the like.

Lot value (estimated)

- £34,173 excluding VAT
- £41,008 including VAT

Options

The right to additional purchases while the contract is valid.

2.5.11. & 2.5.14. Extra cuts may be added at any time at the discretion of the Council for with a cost will be provided by the contractor.

CPV classifications

- 77312000 - Weed-clearance services
- 77314000 - Grounds maintenance services
- 77341000 - Tree pruning
- 77342000 - Hedge trimming

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Legal and financial capacity conditions of participation

Lot Section 1. Prestige Grounds Maintenance

Lot Section 2. Grounds Maintenance & Trees

Lot Section 3. Grass Cutting & Pond Management

Lot Section 4. Grounds Maintenance & Ditches

Lot Section 5. Grass Cutting, Rewilding & Minor Hedge Works

See tender document

Technical ability conditions of participation

Lot Section 1. Prestige Grounds Maintenance

This part of the ground's maintenance contract is reserved for

those who can demonstrate experience specifically in the field of horticulture to a Level 2 Technical Certificate or higher. Relevant comparable experience of an equivalent level will be taken into consideration. See tender document

Lot Section 2. Grounds Maintenance & Trees

Lot Section 3. Grass Cutting & Pond Management

Lot Section 4. Grounds Maintenance & Ditches

Lot Section 5. Grass Cutting, Rewilding & Minor Hedge Works

See tender document

Particular suitability

Lot Section 1. Prestige Grounds Maintenance

Lot Section 2. Grounds Maintenance & Trees

Lot Section 3. Grass Cutting & Pond Management

Lot Section 4. Grounds Maintenance & Ditches

Lot Section 5. Grass Cutting, Rewilding & Minor Hedge Works

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

13 February 2026, 4:00pm

Tender submission deadline

20 February 2026, 12:00pm

Submission address and any special instructions

Please return the completed form of tender, schedule of unit rates for valuation of variations, contractor information form and contractor insurance declaration in an envelope marked DO NOT OPEN - TENDER FOR GROUNDS MAINTENANCE CONTRACT to Totton and Eling Town Council, Civic Centre, Testwood Lane, Totton, Hampshire SO40 3AP by 12 noon on Friday 20 February 2026. Any tenders received by any other method will not be considered.

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

6 March 2026

Recurring procurement

Publication date of next tender notice (estimated): 15 January 2029

Award criteria

Name	Description	Type
Quality	We hope to encourage bids from suppliers who can fulfil duties as required and provide an excellent level of service at a reasonable price point. This will be determined by our authority's scrutiny panel.	Quality

Weighting description

Sections (lots) will be awarded based on the suppliers seeming ability to fulfil services required, their competitive price point and the perceived quality of services. The maximum number of lots awarded will never exceed 3 to avoid overreliance on any one service provider. Successful bids will be determined by our authority's scrutiny panel.

We have shared a Tender Evaluation Matrix document which will be populated at the point when tenders opened by our authority's scrutiny panel. Said Tender Evaluation Matrix will form the basis of how sections are awarded, with those scoring highest being shortlisted. However, as there are five (5) sections and only a maximum of three (3) can be awarded to any one bidder, our authority's scrutiny panel will determine how best to fulfil the tender in its entirety.

This will be done fairly and transparently. We will evaluate what sections shortlisted candidates are able to fulfil to what standard and will attempt to balance the worth of the sections awarded amongst shortlisted parties to ensure the tender remains worthwhile to the successful bidders.

Other information

Payment terms

See tender document

Description of risks to contract performance

See tender document

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Concession

Documents

Associated tender documents

[Tender Evaluation Matrix.xlsx](#)

[Grounds maintenance contract scan 2026 \(A4 Amended\).pdf](#)

Contracting authority

Totton and Eling Town Council

- Public Procurement Organisation Number: PCJY-5592-YGTZ

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Totton, Hampshire
SO40 3AP
United Kingdom

Contact name: Adam Cooper

Telephone: 02380 863138

Email: info@tottoneling-tc.gov.uk

Website: <https://www.tottoneling-tc.gov.uk/>

Region: UKJ36 - Central Hampshire

Organisation type: Public authority - sub-central government