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Tender

## **FE Governor Recruitment**

Department for Education

F02: Contract notice

Notice identifier: 2022/S 000-011130

Procurement identifier (OCID): ocids-h6vhtk-0328fd

Published 29 April 2022, 1:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

#### **Email**

[Martin.HARTLEY@education.gov.uk](mailto:Martin.HARTLEY@education.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<http://www.gov.uk/dfe>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://education.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

FE Governor Recruitment

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

A bespoke and targeted governor recruitment service for colleges in England which have been identified as being in particular need of support to strengthen governance. The Service will support the recruitment to key governor roles of a diverse range of candidates who have skills, knowledge and experience appropriate to those roles.

#### **II.1.5) Estimated total value**

Value excluding VAT: £458,333

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)

- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

#### **II.2.4) Description of the procurement**

To ensure that the service is targeted on those college governing boards which have the greatest need of help, referrals will be made via the Department. Priority will be given to colleges identified by Department colleagues. However, colleges will also be able to apply to the Department for consideration, for example, where they have experienced considerable difficulty in filling to the role of chair or committee chair, or in covering a particularly significant skills gap on the board.

The Department will assess and prioritise referrals to fit the targets and workflows set out in the contract with the Supplier. In making referrals to the Service, the Department will prioritise cases and roles where a quality appointment is judged to be key to strengthening governance in any given College. This could include but would not be limited to chairs, deputy chairs, and committee chairs for finance and audit.

Suppliers will be expected to have capacity and capability to deliver a quality service to college governing boards, taking into account the challenges of FE governor recruitment, and the demands and responsibilities of being an FE governor. Suppliers must also have due regard to the DfE FE Governance Guide and to the relevant governance codes

The Supplier shall deliver a minimum of 137 well-matched, diverse and lasting appointments to governor roles during the Contract Period (subject to sufficient referrals). Recruitment should be spread across the three financial years. This might, for example, mean a target of 37 appointments in 2022-23, followed by 50 in each of the years 2023-24 and 2024-25.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2022

End date

31 March 2025

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-008802](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 June 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

6 June 2022

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Department for Education

London

Country

United Kingdom