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Tender

Harrow Business Support Programme

Harrow Council

F02: Contract notice

Notice identifier: 2023/S 000-011123

Procurement identifier (OCID): ocds-h6vhtk-03bf86

Published 18 April 2023, 3:03pm

Section I: Contracting authority

I.1) Name and addresses

Harrow Council

Civic Centre

Harrow

HA1 2XY

Contact

Mr Marzuki Haji

Email

marzuki.haji@harrow.gov.uk

Country

United Kingdom

Region code

UKI7 - Outer London - West and North West

Internet address(es)

Main address

http://www.harrow.gov.uk

Buyer's address

http://www.harrow.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.londontenders.org

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.londontenders.org

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Harrow Business Support Programme

Reference number

DN665927

II.1.2) Main CPV code

• 79400000 - Business and management consultancy and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Harrow Council is seeking to procure an organisation(s) to provide tailored business support advice to existing Harrow businesses to enable sustainability and growth, and to also provide start-up business support advice to residents to enable and create new start-up businesses.

II.1.5) Estimated total value

Value excluding VAT: £237,500

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

• UKI7 - Outer London - West and North West

II.2.4) Description of the procurement

The business support project will support businesses at all stages of their journey, with a

broad range of services; expert one-to-one and peer-to-peer business support, events, skills, specialist programmes, access to funding and much more.

Focused on helping businesses, new start-ups, and business growth, the Business Support Project will be free and open to all businesses based in the borough; this will be open to trading businesses and new starts, to include self-employed, sole traders, owner managers of businesses, co-operatives and social enterprises.

The business support project is required to provide tailored business support and advice to individual businesses based on the needs of their business, that should be captured and identified through an initial assessment process that the project deliverer completes with registered businesses.

The project deliverer is also required to provide start-up business support to residents and assist them to start-up new businesses.

Eligible businesses shall receive at least up to 4-hours of one-to-one support from a pool of experienced expert business advisors as well as guidance on additional support packages available, to help local businesses address their issues.

The project deliverer should produce a relevant marketing strategy and work accordingly with relevant stakeholders to achieve the outputs, including the Equalities, Diversity and Inclusion outputs. Working with stakeholders to conduct engagement sessions at events should be factored.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £237,500

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

21

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

18 May 2023

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Royal Courts of Justice

London

Country

United Kingdom