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Tender

WSCC - Employee Benefit Schemes for Employees and Carers/Care Leavers

West Sussex County Council

F02: Contract notice

Notice identifier: 2023/S 000-011115

Procurement identifier (OCID): ocds-h6vhtk-03bc90

Published 18 April 2023, 2:44pm

Section I: Contracting authority

I.1) Name and addresses

West Sussex County Council

West Street

Chichester

PO19 1RG

Contact

Cécile Bagnall

Email

cecile.bagnall@westsussex.gov.uk

Country

United Kingdom

Region code

UKJ27 - West Sussex (South West)

Internet address(es)

Main address

<https://www.westsussex.gov.uk/business-and-consumers>

Buyer's address

<https://www.westsussex-esourcingportal.force.com/s/Welcome>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://westsussex-esourcingportal.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://westsussex-esourcingportal.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

WSCC - Employee Benefit Schemes for Employees and Carers/Care Leavers

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

Open tender for the procurement of a managed service for employee benefits for WSCC employees and Carers/Care Leavers

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKJ27 - West Sussex (South West)

Main site or place of performance

Chichester

II.2.4) Description of the procurement

Managed Service - Employee Benefit for employees and Carers/Care Leavers

- Recognition Platform
- Lifestyle Discounts
- Car Leasing
- Childcare Vouchers
- Cycle to Work

- AVC
- Healthcare Cash Plan
- Financial Wellbeing
- Technology
- Give As You Earn

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2023

End date

31 October 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

As per Tender Pack

Minimum level(s) of standards possibly required

As per Tender Pack

III.1.3) Technical and professional ability

List and brief description of selection criteria

As per Tender Pack

Minimum level(s) of standards possibly required

As per Tender Pack

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per Tender Pack

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-009863](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 May 2023

Local time

11:59pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

12 May 2023

Local time

12:00pm

Place

WSCC, County Hall, Chichester, PO19 1RG

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

VI.4) Procedures for review

VI.4.1) Review body

West Sussex County Council

West Street

Chichester

PO19 1RG

Email

cecile.bagnall@westsussex.gov.uk

Country

United Kingdom

Internet address

<https://www.westsussex.gov.uk/business-and-consumers>

VI.4.2) Body responsible for mediation procedures

West Sussex County Council

West Street

Chichester

PO19 1RG

Email

cecile.bagnall@westsussex.gov.uk

Country

United Kingdom

Internet address

<https://www.westsussex.gov.uk/business-and-consumers>