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Tender

## **WSSC - Employee Benefit Schemes for Employees and Carers/Care Leavers**

West Sussex County Council

F02: Contract notice

Notice identifier: 2023/S 000-011115

Procurement identifier (OCID): ocds-h6vhtk-03bc90

Published 18 April 2023, 2:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Sussex County Council

West Street

Chichester

PO19 1RG

#### **Contact**

Cécile Bagnall

#### **Email**

[cecile.bagnall@westsussex.gov.uk](mailto:cecile.bagnall@westsussex.gov.uk)

#### **Country**

United Kingdom

## **Region code**

UKJ27 - West Sussex (South West)

## **Internet address(es)**

Main address

<https://www.westsussex.gov.uk/business-and-consumers>

Buyer's address

<https://www.westsussex-esourcingportal.force.com/s/Welcome>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://westsussex-esourcingportal.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://westsussex-esourcingportal.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

WSCC - Employee Benefit Schemes for Employees and Carers/Care Leavers

#### **II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Open tender for the procurement of a managed service for employee benefits for WSCC employees and Carers/Care Leavers

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.2.3) Place of performance**

NUTS codes

- UKJ27 - West Sussex (South West)

Main site or place of performance

Chichester

#### **II.2.4) Description of the procurement**

Managed Service - Employee Benefit for employees and Carers/Care Leavers

- Recognition Platform
- Lifestyle Discounts
- Car Leasing
- Childcare Vouchers
- Cycle to Work
- AVC
- Healthcare Cash Plan
- Financial Wellbeing
- Technology
- Give As You Earn

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2023

End date

31 October 2028

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

As per Tender Pack

Minimum level(s) of standards possibly required

As per Tender Pack

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

As per Tender Pack

Minimum level(s) of standards possibly required

As per Tender Pack

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per Tender Pack

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-009863](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 May 2023

Local time

11:59pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

12 May 2023

Local time

12:00pm

Place

WSCC, County Hall, Chichester, PO19 1RG

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

West Sussex County Council

West Street

Chichester

PO19 1RG

Email

[cecile.bagnall@westsussex.gov.uk](mailto:cecile.bagnall@westsussex.gov.uk)

Country

United Kingdom

Internet address

<https://www.westsussex.gov.uk/business-and-consumers>

#### **VI.4.2) Body responsible for mediation procedures**

West Sussex County Council

West Street

Chichester

PO19 1RG

Email



[cecile.bagnall@westsussex.gov.uk](mailto:cecile.bagnall@westsussex.gov.uk)

Country

United Kingdom

Internet address

<https://www.westsussex.gov.uk/business-and-consumers>