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Tender

## **Hired Passenger Transport Framework**

Harrow Council

F02: Contract notice

Notice identifier: 2021/S 000-011107

Procurement identifier (OCID): ocds-h6vhtk-02b2d4

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Harrow Council

Civic Centre

Harrow

HA1 2XY

#### **Contact**

Ms Carol Barlow

#### **Email**

[carol.barlow@harrow.gov.uk](mailto:carol.barlow@harrow.gov.uk)

#### **Telephone**

+44 7825414363

## **Country**

United Kingdom

## **NUTS code**

UKI7 - Outer London – West and North West

## **Internet address(es)**

Main address

<http://www.harrow.gov.uk>

Buyer's address

<http://www.harrow.gov.uk>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.londontenders.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.londontenders.org>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Hired Passenger Transport Framework

Reference number

DN538988

#### **II.1.2) Main CPV code**

- 60170000 - Hire of passenger transport vehicles with driver

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This framework will be for the provision of Hired Passenger Transport and ad hoc transport services for vulnerable children and adults for a period of four (4) years.

The framework is commissioned by the London Borough of Harrow (hereinafter referred to as the 'Authority' ), The Authority will use this framework to provide services for itself and the London Borough of Brent. During the term of the framework the London Borough of Brent may also access and call-off the framework directly.

The aim is to improve the lives of vulnerable children, young people, and adults, including those with additional needs, and their carers, by providing a safe, secure, sensitive, and reliable transport service for users. The needs of the child or adult are a key factor in the provision of the service to ensure that Service Users (hereinafter referred to as 'Service Users') receive personalised and quality assured transport services that respond flexibly to their needs.

The Service Provider(s) will deliver the service using a range of vehicles including cars, people-carriers, wheelchair-accessible vehicles, minibuses, coaches, and car derived vans.

#### **II.1.5) Estimated total value**

Value excluding VAT: £40,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The services include the:

- transportation of Service Users from home to school, college, nurseries, and other destinations;
- transportation of vulnerable children and adults from home to various establishments;
- short breaks and transportation of goods (including school meals) as required by the Authority.

Most schools and day centres are situated within the London Boroughs of Harrow and Brent but there are a number that are out of Borough destinations. The Service Provider(s) is responsible for the provision of the vehicles, drivers, and passenger assistants, where required, in providing these services.

The services will be provided to meet the needs of:

- Vulnerable children and young people with Special Educational Needs (SEN) who are assessed as requiring travel assistance;
- Vulnerable adults who are assessed as requiring travel assistance;
- Families and Service Users, who may have specific medical or physical needs and require

assisted travel;

- Service Users requiring secure transport to and from court and secure facilities and establishments.
- Non-SEN and Social Care Service Users to schools or other destinations;
- The Authority's staff or other authorised individuals and groups travelling in the course of their duties;

The Authority may have other transport requirements including, but not limited to, the delivery of goods (including school meals) to various locations and facilities and undertake secure courier services using vans and/or other suitable vehicles.

Most Service Users require Passenger Assistants during transportation to provide additional support and administer medication, where required. The Authority will provide trained staff for some routes but mostly will require the Service Providers to provide suitable trained Passenger Assistants to meet additional requirements.

The Service Provider(s) is required to undertake scheduled journeys on a daily (morning and afternoon), weekends, weekly, termly, or other basis, as required by the Authority. These journeys will normally involve a single trip (from pick-up to destination(s)) for one or more Service Users.

Secure Transport is a bespoke on-demand service, primarily requested through the Harrow and Brent Transport Hub at the request of the Authority. Where required, the Authority or the Service Providers will provide suitably trained specialist Passenger Assistants to manage the safe transfer of services users to/from court or to a secure facility.

The Authority intends to appoint up to 20 Service Providers to the framework.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £40,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing**

## **system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 20

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 June 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

1 June 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Harrow Council

Harrow

HA1 2XY

Country

United Kingdom