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Tender

## **WHC - Arboriculture Contract**

Welwyn Hatfield Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-011063

Procurement identifier (OCID): ocds-h6vhtk-044fdd

Published 5 April 2024, 10:27am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Welwyn Hatfield Borough Council

Council Offices

Welwyn Garden City

AL8 6AE

#### **Contact**

Procurement

#### **Email**

[a.harper@welhat.gov.uk](mailto:a.harper@welhat.gov.uk)

#### **Telephone**

+44 1707357371

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://www.welhat.gov.uk>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Tenders/Current>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Tenders/Current>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

WHC - Arboriculture Contract

Reference number

C1056

#### **II.1.2) Main CPV code**

- 77211300 - Tree-clearing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Welwyn Hatfield Borough Council requires suitably qualified and experienced Contractors to provide Tree maintenance services to the Council. The Council currently maintains approximately 30,000 trees across the Borough, those owned and managed by itself and also trees owned by the Highway's authority, Herts County Council. The Contract is being let as three Lots: Lot 1 – Maintenance of Urban Trees (2 Contractors as detailed in the specification) Lot 2 - Maintenance of Young Trees Lot 3 - Maintenance of Woodland Trees

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,350,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Maintenance of Urban Trees

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 77211500 - Tree-maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Maintenance of Urban Trees

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2025

End date

31 December 2027

This contract is subject to renewal

Yes

Description of renewals

One year extension is available

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 8

Objective criteria for choosing the limited number of candidates:

As stipulated in the SQ

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Maintenance of Young Trees

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 77211500 - Tree-maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Maintenance of Young Trees

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £150,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2025

End date

31 December 2027

This contract is subject to renewal

Yes

Description of renewals

Optional one year extension

## **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As detailed in the SQ

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Maintenance of Woodland Trees

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 77211300 - Tree-clearing services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

#### **II.2.4) Description of the procurement**

Maintenance of Woodland Trees

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2025

End date

31 December 2027

This contract is subject to renewal

Yes

Description of renewals

Optional one year extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As detailed in the SQ

#### **II.2.10) Information about variants**



Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The Contract Manager shall have a minimum of a Level 3-4 qualification in arboriculture or a closely related field (as per the Arboricultural Associations Qualification framework). Each crew shall have at least one member who has or can show they are working towards a Level 2 (craft level) qualification (as per the Arboricultural Associations Qualification framework). Examples are C&G/NPTC or Lantra Awards 'Licence to Practise' level 2 qualifications, BTEC or C&G Level 2 Certification, RFS Certified Arborist (Level 2); ABC Level 2 Certificate in Arboriculture; ISA Certified Arborist; or EAC European Tree Worker. To undertake aerial inspections the climber will require either 7 years experience as a climbing arborist; possess a level 4 qualification in arboriculture; or a professional tree inspection certification

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 May 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

14 June 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Institute of Arbitrators

London

Country

United Kingdom