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Tender

## **Access Control Annual Maintenance and Repair**

University of Strathclyde

F02: Contract notice

Notice identifier: 2021/S 000-011061

Procurement identifier (OCID): ocds-h6vhtk-02a9ab

Published 19 May 2021, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Strathclyde

40 George Street, Procurement Department

Glasgow

G1 1QE

#### **Contact**

Shelly Kilgour

#### **Email**

[shelly.kilgour@scotland-excel.org.uk](mailto:shelly.kilgour@scotland-excel.org.uk)

#### **Telephone**

+44 1415484451

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.strath.ac.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00113](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00113)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotlandtender.gov.uk](http://www.publiccontractsscotlandtender.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotlandtender.gov.uk](http://www.publiccontractsscotlandtender.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Access Control Annual Maintenance and Repair

Reference number

UOS-20194-2021

#### **II.1.2) Main CPV code**

- 50610000 - Repair and maintenance services of security equipment

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Annual Maintenance contract of campus wide Access Control system. Including 1 service annually and all component parts of the EACS within each building shall be serviced at each visit. Central EACS hardware / software shall however receive 2 service visits per annum. Along with call-out response to faults with repairs that can include system installation / replacement / upgrading works.

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50610000 - Repair and maintenance services of security equipment

#### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

McCance Building, 16 Richmond Street, Glasgow, G1 1XQ

#### **II.2.4) Description of the procurement**

Annual Maintenance contract of campus wide Access Control system. Including 1 service annually and all component parts of the EACS within each building shall be serviced at each visit. Central EACS hardware / software shall however receive 2 service visits per annum. Along with call-out response to faults with repairs that can include system installation / replacement / upgrading works.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical Assessment / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Initial two-year term with an option to extend up to two additional 12 month periods. It is anticipated and at the sole discretion of the University, that they may align the next generation of this contract with their financial year which starts on 1 Aug each year. So, the last extension may accommodate this by being only 11 months in duration.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

: Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Accreditation to one or more of the following is required:

NSI Gold

BSIA

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

SPD 4B.1.2 The Bidder should provide its average yearly turnover

SPD 4B.5.1 The Bidder confirms they already have or can commit to obtain prior to the commencement of the contract, the levels of insurance listed

SPD 4C.1.2 For public supply and public service contracts only, please provide relevant examples of supplies and/or services carried out during the last three years

SPD 4C.6 The following educational and professional qualifications are held by the service provider or the contractor itself

SPD 4C.10 Maintenance and inspection services under the contract should not be sub-contracted. Sub-contractors may be called upon for remedial works and installations if required. The form of sub-contractor collateral warranties will be required to be provided at the time of services if subcontracting is required. UoS reserves the right to exclude any

tenderer who does not meet the above requirements.

SPD 4D.1 Will the bidder be able to produce certificates drawn up by independent bodies attesting that the bidder complies with the required quality assurance standards, including accessibility for disabled persons?

SPD 4D.2 Will the bidder be able to produce certificates drawn up by independent bodies attesting that the bidder complies with the required environmental management systems or standards?

Minimum level(s) of standards possibly required

SPD 4B.1.2 The bidder will be required to have an average yearly turnover of a minimum of 600,000 GBP for the last 2 years.

SPD 4B.5.1 It is a requirement of this contract that Tenderers hold, or can commit to obtain prior to the start date of the contract, the types and levels of insurance indicated below:

Professional Risk Indemnity: Maintain a minimum indemnity limit of GBP 2 million in respect of each claim, and without limit to the number of claims.

Employer's (Compulsory) Liability: Maintain a minimum indemnity limit of GBP 5 million in respect of each claim, and without limit to the number of claims.

Public Liability: Maintain a minimum indemnity limit of GBP 5 million in respect of each claim, and without limit to the number of claims.

Product Liability: Maintain a minimum indemnity limit of GBP 5 million in the aggregate.

SPD 4C.1.2 Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

SPD 4C.6 Accreditation to one or more of the following is required: NSI Gold +/- BSIA

SPD 4C.10 Please provide details of the proportion (i.e percentage) of the contract that you intend to subcontract:

SPD 4D.1 UKAS (or equivalent) certificate of compliance in accordance with BS EN ISO 9001 (or equivalent) OR their own documented policy.

UKAS (or equivalent) certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) OR within the last 12 months, met the requirements of a construction-related

scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum OR their own documented policy. Full detail provided within the document "Appendix M - Contract Notice Additional Information" available within the ITT on PCS-Tender (PCS-T).

SPD 4D.2 UKAS (or equivalent) certificate of compliance in accordance with BS EN ISO 14001 (or equivalent) OR a valid EMAS (or equivalent) certificate OR their own documented policy. Full detail provided within the document "Appendix M - Contract Notice Additional Information" available within the ITT on PCS-Tender (PCS-T).

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

4C.6 The following educational and professional qualifications are held by the service provider or the contractor itself:

Minimum level(s) of standards possibly required

Accreditation to one or more of the following is required:

NSI Gold

BSIA

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

The technical lead will be responsible for the day-to-day management of the contract. They will be responsible for communication with the supplier and ensuring appropriate risk and contract management will be undertaken throughout the duration of the contract. KPI's will address measurable deliverables such as repair response times, adherence to maintenance schedules, timely delivery of required refresher training courses and detailed drawings provided for any new fittings.

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-008762](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 June 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

21 June 2021

Local time

12:00pm

Place

McCance Building, 16 Richmond Street, Glasgow, G1 1XQ

Information about authorised persons and opening procedure

All tenders will be opened in a secure location and witnessed by members of the corporate procurement team

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18681. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18681. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Community benefits are voluntary in this requirement, your participation is sought within the ITT and does not form part of the tender evaluation criteria.

(SC Ref:653982)

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom

##### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers, or risks suffering, loss or damage attributable to breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446), as amended) may bring proceedings in the Sheriff Court or the Court of Session in accordance with Regulation 88 of the 2015 Regulations.