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Tender

# **Certification Printing**

Scottish Qualifications Authority

F02: Contract notice Notice identifier: 2023/S 000-011048 Procurement identifier (OCID): ocds-h6vhtk-03bf63 Published 18 April 2023, 11:16am

## Section I: Contracting authority

## I.1) Name and addresses

Scottish Qualifications Authority

Lowden, 24 Wester Shawfair, Dalkeith

Midlothian

EH22 1FD

Email

procurement@sqa.org.uk

#### Telephone

+44 03452136720

#### Country

United Kingdom

NUTS code

#### UKM73 - East Lothian and Midlothian

#### Internet address(es)

Main address

http://www.sqa.org.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0038

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

## I.4) Type of the contracting authority

Body governed by public law

#### I.5) Main activity

Education

## Section II: Object

## II.1) Scope of the procurement

## II.1.1) Title

**Certification Printing** 

Reference number

SQA2347

## II.1.2) Main CPV code

• 79822400 - Lithographic services

## II.1.3) Type of contract

Services

## II.1.4) Short description

Printing of certificates

## II.1.5) Estimated total value

Value excluding VAT: £300,000

## II.1.6) Information about lots

This contract is divided into lots: No

## **II.2) Description**

## II.2.2) Additional CPV code(s)

• 22450000 - Security-type printed matter

## II.2.3) Place of performance

NUTS codes

- UKM82 Glasgow City
- UKM73 East Lothian and Midlothian

## II.2.4) Description of the procurement

Printing of SQA certificates and accompanying letters.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Replacing SQA1964 - Printing of Candidate Certificates

#### II.2.10) Information about variants

Variants will be accepted: Yes

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 May 2023

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

#### IV.2.7) Conditions for opening of tenders

Date

22 May 2023

Local time

12:00pm

## Section VI. Complementary information

## VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: April 2027

## VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=729628">https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=729628</a>.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx</a>.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:729628)

Download the ESPD document here: https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\_Download.aspx?id=729628

## VI.4) Procedures for review

VI.4.1) Review body

SQA

58 Robertson Street

Glasgow

EH19 3SF

Telephone

+44 003452136720

Country

United Kingdom