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Contract

Franking Machines & Associated Services

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

F21: Social and other specific services – public contracts

Contract award notice

Notice identifier: 2021/S 000-011045

Procurement identifier (OCID): ocds-h6vhtk-029bbd

Published 19 May 2021, 10:54am

Section I: Contracting authority

I.1) Name and addresses

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

2nd Floor Woodland House, Maes-y-Coed Road Heath

Cardiff

CF14 4HH

Contact

Julie Winterburn

Email

julie.winterburn@wales.nhs.uk

Telephone

+44 2921836457

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.procurement.wales.nhs.uk>

Buyer's address

<http://www.procurement.wales.nhs.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Franking Machines & Associated Services

Reference number

CAV-STA (20-21) 208

II.1.2) Main CPV code

- 64112000 - Postal services related to letters

II.1.3) Type of contract

Services

II.1.4) Short description

NHS Wales Shared Service Partnership on behalf Cardiff and Vale University Health Board wish to inform the market they wish to award a contract for the Lease and Associated Services of Franking machines for a twelve month period.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £400,000

II.2) Description

II.2.2) Additional CPV code(s)

- 30144100 - Postage-franking machines

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

United Kingdom

II.2.4) Description of the procurement

NHS Wales Shared Service Partnership on behalf Cardiff and Vale University Health Board wish to inform the market they wish to award a contract for the Lease and Associated Services of Franking machines for a twelve month period.

The Cardiff and Vale University Health Board were not in a position to spend the time originally planned to re-tender this requirement due to the unexpected COVID-19 Pandemic and priorities within the Clinical Board having to change to respond appropriately to the situation.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The NHS Wales Shared Services Procurement department on behalf of the Cardiff and Vale University Health Board has significant expenditure for the lease of their two franking machines for the provision of posting services across the health board.

Engaging with the market, it is determined that whilst there are some third party suppliers who could potentially provide this service, the Clinical Board currently has a lease agreement with their incumbent supplier Quadiant for the provision and lease of their franking machines and postage services.

Due to the volume of increased workload since the Covid-19 pandemic, we wish to put an interim twelve month contract in situ to ensure continuity of service to ensure patient care not compromised not receiving their appointment letters, thus enabling the Health Board to undertake a scoping exercise looking at alternative postage i.e. digital solutions and undertake a formal tender exercise.

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-005196](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

5 March 2021

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 0

V.2.3) Name and address of the contractor

Neopost Ltd

3rd Floor, Press Centre, Here East, 14 East Bay Lane

London

E152GW

Telephone

+44 1708746000

Country

United Kingdom

NUTS code

- UK - United Kingdom

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £400,000

Section VI. Complementary information

VI.3) Additional information

(WA Ref:110250)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Review Procedure:

Precise information on deadline(s) for review procedures:

NHS Wales Shared Services Partnership on behalf of University Hospital of Wales Health Board will allow a minimum 10 calendar day standstill period between notifying the award decision and awarding the contract.

Should additional information be required it should be requested of the addressee in section I.1. Aggrieved parties who have been harmed or are at risk of harm by breach of the procurement rules have the right to take action in the High Court (England and Wales). Any such action is subject to strict time limits in accordance with the Public Contracts (Amendments).