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Tender

## **Westonbirt Arboretum - Traffic Management and Admissions Support**

Forestry Commission

F02: Contract notice

Notice identifier: 2021/S 000-010992

Procurement identifier (OCID): ocds-h6vhtk-02b261

Published 18 May 2021, 4:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Forestry Commission

<https://www.forestryengland.uk>, Coldharbour Lane

Bristol

BS16 1EJ

#### **Contact**

Sam Harris

#### **Email**

[sam.harris@forestengland.uk](mailto:sam.harris@forestengland.uk)

#### **Telephone**

+44 3000674059

**Country**

United Kingdom

**NUTS code**

UKK - South West (England)

**National registration number**

United Kingdom

**Internet address(es)**

Main address

<https://www.forestryengland.uk>

Buyer's address

<https://www.forestryengland.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Bristol:-Traffic-control-services./22267238YY>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Other activity

Forestry

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Westonbirt Arboretum - Traffic Management and Admissions Support

Reference number

FEE/0851

#### **II.1.2) Main CPV code**

- 63712700 - Traffic control services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Forestry England is tendering for services to Westonbirt Arboretum for Traffic Management and Admissions Support.

Westonbirt Arboretum, based in Tetbury Gloucestershire, is the National Arboretum and hosts multiple events across the calendar year, including Forest Live and Enchanted Christmas.

The successful bidder will be expected to deliver all services detailed within the Specification document, while maintaining Forestry England's brand and reputation with its visitors.

A bidder briefing is available to all interested parties to discuss the requirements of the tender and the tender process, as well as Site Visits for bidders to come and see the site and understand more about the requirements.

#### **II.1.5) Estimated total value**

Value excluding VAT: £550,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKK13 - Gloucestershire

Main site or place of performance

Gloucestershire

### **II.2.4) Description of the procurement**

We will be awarding a contract for the provision of traffic management and admissions support at Westonbirt Arboretum, Tetbury, Gloucestershire, GL8 8QS.

Our intention is to award this contract for a period of three years. There will be an option to extend the contract by up to two further years (3+1+1). Break points are also available within the contract at the end of each 12-month period, at which time we will decide whether the contract agreement will continue.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £550,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Our intention is to award this contract for a period of three years. There will be an option to extend the contract by up to two further years (3+1+1). Break points are also available within the contract at the end of each 12-month period, at which time we will decide whether the contract agreement will continue.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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# **Section III. Legal, economic, financial and technical information**

## **III.1) Conditions for participation**

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 June 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 June 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: May 2026

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bristol:-Traffic-control-services./22267238YY>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/22267238YY>

GO Reference: GO-2021518-PRO-18258959

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Forestry Commission

620 Bristol Business Park, Coldharbour Lane

Bristol

BS16 1EJ

Email

[sam.harris@forestryengland.uk](mailto:sam.harris@forestryengland.uk)

Telephone

+44 3000674059

Country

United Kingdom

Internet address

<https://www.forestryengland.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

Forestry Commission

620 Bristol Business Park, Coldharbour Lane

Bristol

BS16 1EJ

Email

[sam.harris@forestryengland.uk](mailto:sam.harris@forestryengland.uk)

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