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Contract

## **Minerva Programme FM Asset Mgmt & Property Technology continued support**

DEPARTMENT OF ENVIRONMENT, FOOD AND RURAL AFFAIRS

F03: Contract award notice

Notice identifier: 2025/S 000-010985

Procurement identifier (OCID): ocids-h6vhtk-04f819

Published 24 March 2025, 4:20pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

DEPARTMENT OF ENVIRONMENT, FOOD AND RURAL AFFAIRS

Seacole Building, 2 Marsham Street

London

SW1P 4DF

#### **Contact**

Network Procurement

#### **Email**

[network.procurement@defra.gov.uk](mailto:network.procurement@defra.gov.uk)

#### **Telephone**

+44 3459335577

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>

Buyer's address

<https://defra-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Environment

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Minerva Programme FM Asset Mgmt & Property Technology continued support

Reference number

C28249

**II.1.2) Main CPV code**

- 71621000 - Technical analysis or consultancy services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Defra Group Property (DgP) require support and delivery which will transform the following capabilities:

1. FM Asset Management; and
2. Property Technology.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £875,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71621000 - Technical analysis or consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Defra Group Property (DgP) require support and delivery which will transform the following capabilities:

1. Building Information Management (BIM);
2. Property Data;
3. FM Asset Management; and
4. Property Technology.

This Statement of Work (SOW) is to deliver items 3 and 4 above.

#### **Key Objectives**

The delivery of this SOW will give high regard to the development of solutions/deliverables that are applicable to all DgP operations, and where possible, are not tailored to any particular operational team.

- Support the development of DgP's Asset Management function.
- Provide strategic FM Asset Management support, including the development and maintenance of:
  - o FM Asset Management artefacts, such as an Asset Management Strategy, Asset

Management Policy, Asset Information Strategy, Asset Information Policy; etc  
o FM Asset category strategies.

o Development of a strategy and plan for DgP to acquire ISO 55001 accreditation.

o Mentoring DgP Asset Management staff as appropriate.

• Lead DgP's engagement with the ISS Asset Verification Programme.

• Support DgP with the development of its FM Asset data model, through engagement with various stakeholders including BIM, FM operational teams, capital projects, Government Soft Landings (GSL) and data management colleagues.

• Delivery of Property Technology Standards, for an agreed scope of technologies.

• The definition and management of various proof of concept activities, to support the definition and implementation of Property Technology Standards.

• Support Minerva programme-wide stakeholder engagement:

o DgP Senior leadership Team;

o Arms-Length Bodies; and

o Other stakeholder groups as identified (such as SCAH).

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- Additional deliveries by the original supplier

Explanation:

This is a direct award under a framework.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

6 March 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Best Practice Group plc

Office 16, Crows Nest Business Park, Ashton Road, Wigan

Wigan

WN5 7XX

Telephone

+44 08453450130

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

03903926

Internet address

[www.bestpracticegroup.com](http://www.bestpracticegroup.com)

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £875,000

Total value of the contract/lot: £875,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

DEPARTMENT OF ENVIRONMENT, FOOD AND RURAL AFFAIRS

Seacole Building, 2 Marsham Street

London

SW1P 4DF

Country

United Kingdom

Internet address

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