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Tender

Provision of live streaming services for Council meetings

Pendle Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-010948

Procurement identifier (OCID): ocds-h6vhtk-064a14

Published 6 February 2026, 1:28pm

Scope

Reference

DN805998

Description

Pendle Borough Council (PBC) is seeking an external partner to provide live streaming services for our key council meetings. Typically, these meetings take place at Nelson Town Hall and commence at 6.30pm and last between 2 and 4 hours. However, they may be extended or shortened depending on content and Members preferences. The live streaming is expected to take place via the Council's YouTube Channel. Providers must ensure that full audio and video recording is accessible to allow residents and stakeholders to follow the proceedings online.

Total value (estimated)

- £30,000 excluding VAT

- £36,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2028
- 2 years

Main procurement category

Goods

CPV classifications

- 32000000 - Radio, television, communication, telecommunication and related equipment

Contract locations

- UKD46 - East Lancashire

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

25 March 2026, 1:00pm

Tender submission deadline

30 March 2026, 1:00pm

Submission address and any special instructions

<https://procontract.due-north.com>

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Price	Price	100.00%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://procontract.due-north.com/Advertiser?advertiserId=d0e3616b-5203-f111-813c-005056b64545>

To participate, suppliers must register an interest before 1pm, 27th February 2026 to obtain access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team ProContractSuppliers@proactis.com.

Tender Responses are required to be submitted no later than 30th March 2026, 1pm UK Local time via ProContract tender portal.

If you require any clarifications on the tender documents, please submit these in writing via ProContract tender portal. The Council's responses to these clarification questions will be uploaded on the ProContract tender portal.

Please note that ProContract, is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id: DN805998.

No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender document.

Contracting authority

Pendle Borough Council

- Public Procurement Organisation Number: PWLP-5822-NGLL

Number One Market Street

Nelson

BB9 7LJ

United Kingdom

Contact name: Philip Hartup

Telephone: +44 1282661877

Email: procurement@pendle.gov.uk

Website: <https://www.pendle.gov.uk>

Region: UKD46 - East Lancashire

Organisation type: Public authority - sub-central government