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Tender

## **EDC/2023/3718 - EDC Pitch Maintenance & Renovation**

East Dunbartonshire Council

F02: Contract notice

Notice identifier: 2023/S 000-010936

Procurement identifier (OCID): ocds-h6vhtk-03bf1e

Published 17 April 2023, 11:57am

The closing date and time has been changed to:

**17 May 2023, 1:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Dunbartonshire Council

Civic & Corporate Headquarters, Southbank Marina, 12 Strathkelvin Place

Kirkintilloch

G66 1TJ

#### **Contact**

Richard Horbury

#### **Email**

[Richard.Horbury@eastdunbarton.gov.uk](mailto:Richard.Horbury@eastdunbarton.gov.uk)

**Telephone**

+44 1415745750

**Fax**

+44 1415745529

**Country**

United Kingdom

**NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

<http://www.eastdunbarton.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00225](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00225)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

EDC/2023/3718 - EDC Pitch Maintenance & Renovation

Reference number

EDC/2023/3718

#### **II.1.2) Main CPV code**

- 77320000 - Sports fields maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The carrying out and completion of the maintenance of grass and synthetic sports pitch surfaces within open spaces and schools in the local government area of East Dunbartonshire.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 and lot 2

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Grass Pitch Surfaces

Lot No

1

**II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services
- 77314100 - Grassing services

**II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

Local government area of East Dunbartonshire.

**II.2.4) Description of the procurement**

The service in Lot 1 includes:

- Inspection and overseeding.
- Sand Top Dressing.
- Verti-draining.
- Weed and feed application.
- Renovation and repair works, on request (Task Order).
- Grass cutting service (including collection) to pitches, on request (Task Order).

All to grass sports pitch surfaces.

**II.2.5) Award criteria**

Quality criterion - Name: Management of the Contract / Weighting: 20%

Quality criterion - Name: Providing the Services / Weighting: 20%

Quality criterion - Name: Quality Management / Weighting: 20%

Quality criterion - Name: Health, Safety & Environment / Weighting: 30%

Quality criterion - Name: Fair Work First / Weighting: 10%

Price - Weighting: 70%

#### **II.2.6) Estimated value**

Value excluding VAT: £225,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Synthetic Pitch Surfaces

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 45212290 - Repair and maintenance work in connection with sports facilities

#### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

Local government area of East Dunbartonshire.

#### **II.2.4) Description of the procurement**

The service in Lot 2 includes:

- Monthly brushing to 3G/4G pitch surface and litter picking.
- Bi-annual treatment of 3G/4G pitch area with mild detergent.
- Inspection of 3G/4G pitches (at same time as brushing).
- Replenish rubber crumb surfacing, on request (Task Order).
- Sweeping leaves/detritus from the polymeric pitch surface.
- Power washing of the polymeric pitch surface.
- Inspection of polymeric pitches (at the same time as brushing).
- Additional visit to power wash polymeric pitch surfaces, on request (Task Order).
- Ad hoc repairs to synthetic pitches, on request (Task Order).

All to synthetic sports pitch surfaces.

#### **II.2.5) Award criteria**

Quality criterion - Name: Management of the Contract / Weighting: 20%

Quality criterion - Name: Providing the Services / Weighting: 20%

Quality criterion - Name: Quality Management / Weighting: 20%

Quality criterion - Name: Health, Safety & Environment / Weighting: 30%

Quality criterion - Name: Fair Work First / Weighting: 10%

Price - Weighting: 70%

#### **II.2.6) Estimated value**

Value excluding VAT: £150,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The relevant selection criteria for Suitability is included in the online SPD (Scotland) module linked to this Contract Notice.

Minimum level(s) of standards

East Dunbartonshire Council will assess responses to the SPD (Scotland) questions for Suitability on a PASS/FAIL basis as follows:

FAIL = Response fails to meet the selection criteria of East Dunbartonshire Council.

PASS = Response meets the selection criteria of East Dunbartonshire Council.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in its exclusion from the procurement exercise.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The relevant selection criteria for Economic and Financial Standing is included in the online SPD (Scotland) module linked to this Contract Notice and outlined below:

SPD 4B.1.1 Bidders will be required to have a minimum “general” yearly turnover as follows:

- If bidding for Lot 1 only, a minimum “general” yearly turnover of 450,000 GBP for the last three years.
- If bidding for Lot 2 only, a minimum “general” yearly turnover of 300,000 GBP for the last three years.
- If bidding for both Lot 1 and Lot 2, a minimum “general” yearly turnover of 750,000 GBP for the last three years.

SPD 4B.3 Where turnover information is not available for the time period requested, the bidder will be required to state the date which they were set up or started trading.

SPD 4B.5. It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance indicated below:

Employer's (Compulsory) Liability Insurance = 5,000,000 GBP in respect of each claim.

Public Liability Insurance = 5,000,000 GBP in respect of each claim.

Minimum level(s) of standards possibly required

East Dunbartonshire Council will assess responses to the SPD (Scotland) questions for Economic and Financial Standing on a PASS/FAIL basis as follows:

FAIL = Response fails to meet the selection criteria of East Dunbartonshire Council.

PASS = Response meets the selection criteria of East Dunbartonshire Council.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in its exclusion from the procurement exercise.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The relevant selection criteria for Technical and Professional Ability is included in the online SPD (Scotland) module linked to this Contract Notice.

Minimum level(s) of standards possibly required

East Dunbartonshire Council will assess responses to SPD (Scotland) question 4C.1.2 as follows:

FAIL = Nil or inadequate response which fails to demonstrate previous experience/capacity/capability relevant to this criterion or the response is partially relevant but generally poor with the response showing some elements of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/capacity/capability.

PASS = Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

East Dunbartonshire Council will not assess responses to SPD question 4C.10 as part of the selection criteria but it reserves the right to clarify the percentage stated by a bidder.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in its exclusion from the procurement exercise.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

17 May 2023

Local time

12:00pm

Changed to:

Date

17 May 2023

Local time

1:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

17 May 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: March 2026

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=729182](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=729182).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:  
<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

East Dunbartonshire Council (EDC) is committed to maximising Community Benefits from its procurement activities. Under this procurement, the appointed Contractor, and its supply chain, will be required to support EDC's economic and social regeneration objectives. Community Benefits requirements are set out in the Community Benefits Approach in Schedule 0 the procurement documents.

Community Benefits will be enforceable as part of the contract and monitored as part of the Contract and Supplier Management process.

(SC Ref:729182)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=729182](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=729182)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Clerks Office

PO Box 23, 1 Charlton Place

Glasgow

G5 9D

Country

United Kingdom