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Tender

EDC/2023/3718 - EDC Pitch Maintenance & Renovation

East Dunbartonshire Council

F02: Contract notice

Notice identifier: 2023/S 000-010936

Procurement identifier (OCID): ocds-h6vhtk-03bf1e

Published 17 April 2023, 11:57am

The closing date and time has been changed to:

17 May 2023, 1:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

East Dunbartonshire Council

Civic & Corporate Headquarters, Southbank Marina, 12 Strathkelvin Place

Kirkintilloch

G66 1TJ

Contact

Richard Horbury

Email

Richard.Horbury@eastdunbarton.gov.uk

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+44 1415745750

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+44 1415745529

Country

United Kingdom

NUTS code

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Internet address(es)

Main address

<http://www.eastdunbarton.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00225

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

EDC/2023/3718 - EDC Pitch Maintenance & Renovation

Reference number

EDC/2023/3718

II.1.2) Main CPV code

- 77320000 - Sports fields maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

The carrying out and completion of the maintenance of grass and synthetic sports pitch surfaces within open spaces and schools in the local government area of East Dunbartonshire.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 and lot 2

II.2) Description

II.2.1) Title

Lot 1 - Grass Pitch Surfaces

Lot No

1

II.2.2) Additional CPV code(s)

- 77314000 - Grounds maintenance services
- 77314100 - Grassing services

II.2.3) Place of performance

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

Local government area of East Dunbartonshire.

II.2.4) Description of the procurement

The service in Lot 1 includes:

- Inspection and overseeding.
- Sand Top Dressing.
- Verti-draining.
- Weed and feed application.
- Renovation and repair works, on request (Task Order).
- Grass cutting service (including collection) to pitches, on request (Task Order).

All to grass sports pitch surfaces.

II.2.5) Award criteria

Quality criterion - Name: Management of the Contract / Weighting: 20%

Quality criterion - Name: Providing the Services / Weighting: 20%

Quality criterion - Name: Quality Management / Weighting: 20%

Quality criterion - Name: Health, Safety & Environment / Weighting: 30%

Quality criterion - Name: Fair Work First / Weighting: 10%

Price - Weighting: 70%

II.2.6) Estimated value

Value excluding VAT: £225,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Lot 2 - Synthetic Pitch Surfaces

Lot No

2

II.2.2) Additional CPV code(s)

- 45212290 - Repair and maintenance work in connection with sports facilities

II.2.3) Place of performance

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

Local government area of East Dunbartonshire.

II.2.4) Description of the procurement

The service in Lot 2 includes:

- Monthly brushing to 3G/4G pitch surface and litter picking.
- Bi-annual treatment of 3G/4G pitch area with mild detergent.
- Inspection of 3G/4G pitches (at same time as brushing).
- Replenish rubber crumb surfacing, on request (Task Order).
- Sweeping leaves/detritus from the polymeric pitch surface.
- Power washing of the polymeric pitch surface.
- Inspection of polymeric pitches (at the same time as brushing).
- Additional visit to power wash polymeric pitch surfaces, on request (Task Order).
- Ad hoc repairs to synthetic pitches, on request (Task Order).

All to synthetic sports pitch surfaces.

II.2.5) Award criteria

Quality criterion - Name: Management of the Contract / Weighting: 20%

Quality criterion - Name: Providing the Services / Weighting: 20%

Quality criterion - Name: Quality Management / Weighting: 20%

Quality criterion - Name: Health, Safety & Environment / Weighting: 30%

Quality criterion - Name: Fair Work First / Weighting: 10%

Price - Weighting: 70%

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The relevant selection criteria for Suitability is included in the online SPD (Scotland) module linked to this Contract Notice.

Minimum level(s) of standards

East Dunbartonshire Council will assess responses to the SPD (Scotland) questions for Suitability on a PASS/FAIL basis as follows:

FAIL = Response fails to meet the selection criteria of East Dunbartonshire Council.

PASS = Response meets the selection criteria of East Dunbartonshire Council.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in its exclusion from the procurement exercise.

III.1.2) Economic and financial standing

List and brief description of selection criteria

The relevant selection criteria for Economic and Financial Standing is included in the online SPD (Scotland) module linked to this Contract Notice and outlined below:

SPD 4B.1.1 Bidders will be required to have a minimum “general” yearly turnover as follows:

- If bidding for Lot 1 only, a minimum “general” yearly turnover of 450,000 GBP for the last three years.
- If bidding for Lot 2 only, a minimum “general” yearly turnover of 300,000 GBP for the last three years.
- If bidding for both Lot 1 and Lot 2, a minimum “general” yearly turnover of 750,000 GBP for the last three years.

SPD 4B.3 Where turnover information is not available for the time period requested, the bidder will be required to state the date which they were set up or started trading.

SPD 4B.5. It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance indicated below:

Employer's (Compulsory) Liability Insurance = 5,000,000 GBP in respect of each claim.

Public Liability Insurance = 5,000,000 GBP in respect of each claim.

Minimum level(s) of standards possibly required

East Dunbartonshire Council will assess responses to the SPD (Scotland) questions for Economic and Financial Standing on a PASS/FAIL basis as follows:

FAIL = Response fails to meet the selection criteria of East Dunbartonshire Council.

PASS = Response meets the selection criteria of East Dunbartonshire Council.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in its exclusion from the procurement exercise.

III.1.3) Technical and professional ability

List and brief description of selection criteria

The relevant selection criteria for Technical and Professional Ability is included in the online SPD (Scotland) module linked to this Contract Notice.

Minimum level(s) of standards possibly required

East Dunbartonshire Council will assess responses to SPD (Scotland) question 4C.1.2 as follows:

FAIL = Nil or inadequate response which fails to demonstrate previous experience/capacity/capability relevant to this criterion or the response is partially relevant but generally poor with the response showing some elements of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/capacity/capability.

PASS = Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

East Dunbartonshire Council will not assess responses to SPD question 4C.10 as part of the selection criteria but it reserves the right to clarify the percentage stated by a bidder.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in its exclusion from the procurement exercise.

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

17 May 2023

Local time

12:00pm

Changed to:

Date

17 May 2023

Local time

1:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 May 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: March 2026

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=729182.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

East Dunbartonshire Council (EDC) is committed to maximising Community Benefits from its procurement activities. Under this procurement, the appointed Contractor, and its supply chain, will be required to support EDC's economic and social regeneration objectives. Community Benefits requirements are set out in the Community Benefits Approach in Schedule 0 the procurement documents.

Community Benefits will be enforceable as part of the contract and monitored as part of the Contract and Supplier Management process.

(SC Ref:729182)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=729182

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Clerks Office

PO Box 23, 1 Charlton Place

Glasgow

G5 9D

Country

United Kingdom