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Contract

## **Managed Learning Service**

Scottish Parliamentary Corporate Body

F03: Contract award notice

Notice identifier: 2024/S 000-010920

Procurement identifier (OCID): ocds-h6vhtk-03fa4d

Published 4 April 2024, 12:14pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Scottish Parliamentary Corporate Body

The Scottish Parliament, Procurement Services

Edinburgh

EH99 1SP

#### **Email**

[Leesa.Rintoul@scotland-excel.org.uk](mailto:Leesa.Rintoul@scotland-excel.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

#### **Internet address(es)**

Main address

<http://www.parliament.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10284](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10284)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.4) Type of the contracting authority**

Other type

Devolved Parliament

## **I.5) Main activity**

Other activity

Legislative Body

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Managed Learning Service

Reference number

NIC-SER-506

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Contractor is required to provide a fully managed learning service (including an internal system for administration and reporting) which ensures that a range of relevant training, learning and staff development services are available for SPCB staff, MSPs, MSP staff, Commissioners, Contractors and any other relevant groups identified by the SPCB.

To ensure consistency and quality of learning in line with a revised approach to Learning and Development, we require an MLS provider that can work with our Learning and Development priorities, ensuring value for money, competitive rates from leading providers through an established supply-chain, and assurance that we can meet demand for learning and development. The service must provide Members, their staff, Commissioners, contractors and SPCB staff with access to quality training and learning content as well as data on usage, effectiveness and return on investment.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £384,900

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

## **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Holyrood, Edinburgh

## **II.2.4) Description of the procurement**

The Scottish Parliamentary Body (SPCB) requires a fully managed learning service to provide the following:

Administration and Logistics Service

- training course booking and administration service.
- learner support for scheduling, booking and joining training courses.
- monitoring and reporting tools to record uptake and training attendance, showing training records, cancellations, attendance, compliance, etc.

Supply Chain Management Support

- source and select external courses/providers based on planned and ad hoc training requirements.

Learning and Development Planning Support

- work with the Learning and Development team to develop an organisational-wide annual training schedule which will incorporate staff Personal Development Plans and other training needs analyses.

Expert Consultancy

- specialised consultancy service on an as-needed basis.
- design and/or delivery of bespoke in-house training courses.

## **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 60

Price - Weighting: 40

## **II.2.11) Information about options**

Options: Yes

Description of options

Optional Requirements – Learning Management System

Via the contractors Learning Management Portal or other system the SPCB would like to explore the potential for an SPCB Learning Management System (LMS) that can be accessed by all users via Single Sign On (SSO) allowing users to access the portal on logging into the network, to avoid duplication of effort by having to re-enter their credentials.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

Scotland Excel is acting on behalf of The Scottish Parliament in the execution of this tender but will not be party to the contract or the management of the contract throughout its lifetime.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-002267](#)

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## **Section V. Award of contract**

### **Contract No**

NIC-SER-506

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

28 March 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Reed Learning

Academy Court, 94 Chancery Lane, London

London

WC2A 1DT

Telephone

+44 7585324946

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £384,900

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The SPCB requires the Contractor to hold Cyber Essentials certification (or equivalent) for the duration of the Contract.

The Contractor must ensure payment of sub-contractors at all stages of the supply chain is made within 30 days and include a point of contact for sub-contractors to refer to in the case of payment difficulties. This will require you to actively monitor payment performance and provide evidence and reports to the contracting authority on a regular basis.

Contractors are asked to note that a technical evaluation score of 0 (Unacceptable) or 1 (Poor) for 'Question J: Administration and Reporting' of the Tender Schedules document will result in rejection of the tender and suppliers will not progress to the Presentation Stage of the evaluation.

The technical evaluation scoring criteria is available at: “2. Scoring Mechanism for Technical Elements” in Annex A of the Invitation to Tender document.

Information about Supplier Presentations is contained within section “1. The Process – Bid Verification & Presentations” in Annex A of the Invitation to Tender document.

(SC Ref:762890)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom