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Contract

St Laurence School ~ Cleaning Tender

St Laurence School

F03: Contract award notice

Notice identifier: 2023/S 000-010901

Procurement identifier (OCID): ocds-h6vhtk-03508f

Published 17 April 2023, 10:04am

Section I: Contracting authority

I.1) Name and addresses

St Laurence School

Ashley Road

Bradford on Avon

BA15 1DZ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://st-laurence.com/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St Laurence School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for St Laurence School. We are a thriving and successful comprehensive academy where we place great value on both academic excellence and developing the whole person. We benefit from a dual foundation status. One of these is the Diocese of Salisbury, meaning that we are a Church of England school. We are proud to have the Lord Fitzmaurice Educational Trust as the other part of our foundation.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £901,445.92

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

Our GCSE exam results are excellent, with student attainment well above the national average. We have a strong and successful sixth form, with a very high proportion moving on to university including Oxbridge. Following their visit in June 2017, Ofsted inspectors commented on our commitment to high standards. The contract will commence on 1 April 2023 for an initial period of three years, ending on 31 March 2026, with the opportunity to extend for a further period of two years at the discretion of the governing body. This contract will be fixed price in nature with the successful Supplier guaranteeing both the number of input hours to the contract and the quality of cleaning provision. We are seeking a suitably experienced Supplier who has current experience of working within the primary or secondary school market place, ideally with a strong operational base within the Wiltshire area, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when required moving forwards into this contract term. The scope of the contract covers all cleaning provision within the school buildings. The successful Supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the school senior management team on the contract performance. Any variations to the contract that are requested by the Client should be invoiced at the agreed rate and should be calculated on an hourly rate per employee needed to carry out the variation to the satisfaction of the contract supervising officer. The Client's requirement shall be for 190 academic days, 5 inset days and 20 days periodic cleaning per annum. Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place monthly to reconcile the actual hours worked within the contract. If the hours worked are less than those budgeted for a credit will be required by the Client. The Client requires that the tendered amount of hours are worked at all times and the successful Supplier is expected to have a system in place to cover for both planned and unplanned leave. The Supplier shall provide a comprehensive cleaning service to the Client so as to promote a clean, healthy and safe environment which presents a positive image to all users and

visitors. The school premises must at all times meet health, safety and environmental standards appropriate to the school and its use and the successful Supplier must comply with the Client's health, safety and environmental policies and procedures. The services must be provided so as not to interrupt the routine of the school. The focus of our requirement is for a high-quality cleaning service, fully compliant to the agreed specification at all times. The projected labour cost of cleaning for the current year is circa £172K however, it is believed that through equipment and cleaning material innovation and the effective recruitment, training and supervision of cleaning staff there is opportunity for some positive development. External window cleaning and feminine hygiene contracts are currently in place and shall continue to be managed directly by the school, consequently, are out of scope of this contract. The focus of the requirement is equally for a high-quality cleaning service, fully compliant to the agreed specification at all times.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/TN34998B9H>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-018918](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

20 January 2023

V.2.2) Information about tenders

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Imperial Cleaning Services Limited

65 St Mary Street

Wiltshire

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

04669917

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £860,000

Total value of the contract/lot: £901,445.92

Section VI. Complementary information

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=775744128>

GO Reference: GO-2023417-PRO-22559856

VI.4) Procedures for review

VI.4.1) Review body

St Laurence School

Ashley Road

Bradford on Avon

BA15 1DZ

Country

United Kingdom