

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/010837-2024>

Contract

## **Preparation and Supply of Community Meals (Sandwiches)**

Renfrewshire Council

F03: Contract award notice

Notice identifier: 2024/S 000-010837

Procurement identifier (OCID): ocds-h6vhtk-03f918

Published 3 April 2024, 5:01pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Renfrewshire Council

Renfrewshire House, Cotton Street

Paisley

PA1 1JB

#### **Email**

[shona.brydson@renfrewshire.gov.uk](mailto:shona.brydson@renfrewshire.gov.uk)

#### **Telephone**

+44 3003000300

#### **Country**

United Kingdom

#### **NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00400](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Preparation and Supply of Community Meals (Sandwiches)

Reference number

RC-CPU-23-121

**II.1.2) Main CPV code**

- 15811511 - Prepared sandwiches

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description**

Community Meals Service aims to support individuals in maintaining their independence

within the community by delivering hot and cold nutritious meals directly to the door of service users.

The provision of hot meal is covered by a Scotland Excel Framework Agreement therefore the scope of this procurement exercise will cover the sandwiches/light lunch (eg wraps, rolls, etc) element only.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 75200000 - Provision of services to the community
- 39222000 - Catering supplies

#### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Renfrewshire

#### **II.2.4) Description of the procurement**

Renfrewshire Council is seeking to appoint a single provider to undertake preparation and supply of sandwiches and associated foods, to complement the wider Community Meals Service.

These will be delivered by the appointed supplier to a central point in the Renfrewshire Council area.

The contract period will be 01 April 2024 – 31 March 2025 with the option to extend for up to a period of 12 months on two occasions (1 + 1), subject to satisfactory operation and performance. Any extension will be at the sole discretion of the Council.

The Tender Procedure shall be conducted in accordance with the Public Contracts (Scotland) Regulations 2015 Open Procedure.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical - Quality Assurance / Weighting: 2%

Quality criterion - Name: Technical - Storage, Preparation and Handling of Produce / Weighting: 3%

Quality criterion - Name: Technical - Business Continuity Plan / Weighting: 5%

Quality criterion - Name: Technical - Complaints, Escalation and Resolution / Weighting: 3%

Quality criterion - Name: Technical - Delivery Requirements / Weighting: 2%

Quality criterion - Name: Technical - Samples (Quality of Samples) / Weighting: 14%

Quality criterion - Name: Technical - Samples (Packaging & Labelling) / Weighting: 6%

Quality criterion - Name: Technical - Community Benefits (Menu) / Weighting: 3%

Quality criterion - Name: Technical - Community Benefits (Methodology) / Weighting: 2%

Quality criterion - Name: Technical - Fair Work First / Weighting: 5%

Price - Weighting: 55

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-025840](#)

---

## **Section V. Award of contract**

### **Contract No**

RC-CPU-23-121

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

Full details of the exclusion and assessment criteria are detailed within the SPD and Invitation to Tender.

(SC Ref:762839)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

See VI.4.3 below

See VI.4.3 Below

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers or risks suffering, loss or damage attributable to breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446, as amended) may bring proceedings in the Sheriff Court or the Court of Session in accordance with Regulation 88 of the 2015 Regulations.