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Tender

## **CASE/631205: Climate Change Plan (CCP) & Just Transition Planning (JTP) Impact Assessments**

Scottish Government

F02: Contract notice

Notice identifier: 2023/S 000-010804

Procurement identifier (OCID): ocds-h6vhtk-03bece

Published 14 April 2023, 1:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

Victoria Quay, Leith

Edinburgh

EH6 6QQ

#### **Email**

[caitlin.frail@gov.scot](mailto:caitlin.frail@gov.scot)

#### **Telephone**

+44 1412420133

#### **Country**

United Kingdom

## **NUTS code**

UKM - Scotland

## **Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CASE/631205: Climate Change Plan (CCP) & Just Transition Planning (JTP) Impact Assessments

Reference number

631205

#### **II.1.2) Main CPV code**

- 90711000 - Environmental impact assessment other than for construction

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government (SG) wishes to commission external support to assess the impact of the upcoming Climate Change Plan (CCP) and Energy Strategy, which will both be published in November 2023 alongside the associated planning regarding Just Transition. This includes analytical support in the conduct of the following Impact Assessments:

-Business and Regulatory Impact Assessment (BRIA);

-Equalities Impact Assessment (EQIA) and;

-Strategic Environmental Assessment (SEA).

#### **II.1.5) Estimated total value**

Value excluding VAT: £150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90711000 - Environmental impact assessment other than for construction

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

The Service Provider will conduct the following overarching Impact Assessments to cover both the CCP and the more detailed JTPs :

-Business and Regulatory Impact Assessment (BRIA): A BRIA aims to provide an outline of likely costs, benefits and risks of any proposed primary or secondary legislation. It also covers voluntary regulation, codes of practice, guidance, or policy changes that may have an impact on the public, private or third sector.

-Equalities Impact Assessment (EQIA): An EQIA aims to consider how a policy may impact, either positively or negatively, on different sectors of the population in different ways.

-Strategic Environmental Assessment (SEA): An SEA Assessment aims to protect the environment by allowing decision makers to consider the likely significant environmental effects of plans, programmes and strategies.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

14 August 2023

End date

14 February 2024

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further one 3-month period at the sole discretion of the Scottish Government.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further one 3-month period at the sole discretion of the Scottish Government.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

4B.5 The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance

cover indicated below:

Professional Risk Indemnity Insurance: 5,000,000 GBP

Employer's (Compulsory) Liability Insurance: (in accordance with any legal obligation)

Public Liability Insurance: 1,000,000 GBP

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

4C.4 Bidders are asked to provide a statement of the relevant supply chain management and/or tracking systems used.

4C.7 Bidders are asked to provide a statement of the environmental management measures they have in place.

4C.10 Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract (FOR

INFORMATION PURPOSES ONLY)

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 May 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

30 May 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

SPD (SCOTLAND) STAGE

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Bidders must respond to each question contained in the SPD (Scotland) (in the Qualification Envelope in PCS-T).

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In assessing responses to the SPD (Scotland), a 'Pass'/'Fail' score will be awarded to each question. Only tenders that achieve a 'Pass' for all

questions in the SPD (Scotland) will proceed to the Quality and Price analysis.

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2D.1, 2D.1.1 and 2D.1.2 -

Bidders must confirm if they intend to subcontract any share of the Contract to third parties, to (in so far as known) list the proposed

subcontractors, and to submit a completed 'SPD (Scotland) - Subcontractors - Supplier Response' for each of the subcontractors concerned.



## AWARD STAGE

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The Award Criteria are Quality 70% / Price 30%.

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The question scoring methodology for the Award Criteria shall be:

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0 = Unacceptable. Nil or inadequate response. Fails to demonstrate an ability to meet the requirement

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1 = Poor. Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains

insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

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2 = Acceptable. Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details

on how the requirement will be fulfilled in certain areas.

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3 = Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on

how the requirements will be fulfilled.

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4 = Excellent. Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a

thorough understanding of the requirement and provides details of how the requirement will be met in full.

.  
Bidders must confirm that they will pay staff that are involved in the delivery of services under the contract, at least the real Living Wage.

Any tenderer who answers "No" to this question will not be subject to further evaluation.

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Bidders must confirm that they will include the standard clause in all contracts used in the delivery of the requirements, ensuring payment

of subcontractors at all stages of the supply chain within 30 days and include a point of contact for subcontractors to refer to in the case of

payment difficulties. This will require active monitoring of payment performance and provision of evidence and reporting to the Scottish

Government on a regular basis.

Bidders who fail to answer "Yes" to this question will not have their tender considered further.

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The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 22746. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

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A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

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Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Bidders are required to provide a Community Benefits proposal that is relevant to the subject matter of this contract and supports the

Scottish Ministers' commitment to contributing to the social, economic & environmental well-being of the people of Scotland, as described

in the specification.

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Bidders should not provide details of any existing initiatives they already undertake as part of their day-to-day business and the community

benefits proposed must be generated specifically for and as a result of this contract.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 23979. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

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(SC Ref:729158)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

