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Tender

## **Provision of Support on Pay Benchmarking for Roles within HSE**

Health & Safety Executive

F02: Contract notice

Notice identifier: 2022/S 000-010779

Procurement identifier (OCID): ocds-h6vhtk-0330b9

Published 27 April 2022, 8:26am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Health & Safety Executive

Redgrave Court, Merton Road

BOOTLE

L207HS

#### **Email**

[tenders@hse.gov.uk](mailto:tenders@hse.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKD - North West (England)

#### **Internet address(es)**

Main address

[www.hse.gov.uk](http://www.hse.gov.uk)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/hse/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/hse/asp/Home>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Support on Pay Benchmarking for Roles within HSE

Reference number

1.11.4.4223.

#### **II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

HSE wish to benchmark their current roles against roles in the wider marketplace, to identify any pay trends and remuneration. This information will be used to inform its approach to pay negotiations and other pay business cases/projects.

The successful contractor would provide up to date across the industry salary benchmarking information relating to any of the current HSE job roles.

The contract would be a call-off service whereby HSE requests salary benchmarking comparisons on specific roles as and when required.

Further information can be found at <https://in-tendhost.co.uk/hse/aspx/Home>

### **II.1.5) Estimated total value**

Value excluding VAT: £40,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

### **II.2.4) Description of the procurement**

HSE wish to benchmark their current roles against roles in the wider marketplace, to identify any pay trends and remuneration. This information will be used to inform its approach to pay negotiations and other pay business cases/projects.

The successful contractor would provide up to date across the industry salary benchmarking information relating to any of the current HSE job roles.

The contract would be a call-off service whereby HSE requests salary benchmarking comparisons on specific roles as and when required.

Further information can be found at <https://in-tendhost.co.uk/hse/aspx/Home>

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £40,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Potential to extend by a further 12 months

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 May 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

20 May 2022

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tommy Johnson

Redgrave Court, Bootle

Liverpool

L20 7HS

Email

[tenders@hse.gov.uk](mailto:tenders@hse.gov.uk)

Country

United Kingdom