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Contract

The Circle Trust ~ Cleaning Tender

The Circle Trust

F03: Contract award notice

Notice identifier: 2023/S 000-010773

Procurement identifier (OCID): ocds-h6vhtk-035568

Published 14 April 2023, 12:04pm

Section I: Contracting authority

I.1) Name and addresses

The Circle Trust

C/O St Crispin's School, London Road

Wokingham

RG40 1SS

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ11 - Berkshire

Internet address(es)

Main address

<https://thecircletrust.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Circle Trust ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for The Circle Trust. The Circle Trust is a Wokingham based multi academy trust of currently six schools. We believe that all children and young people deserve to have an excellent well-rounded education and to flourish in first-rate schools where the best teaching, the best facilities and the most up-to-date resources are made available to them.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £217,101.68

II.2) Description**II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Berkshire

II.2.4) Description of the procurement

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of cleaning services within the facilities for each school in the Trust. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff at all schools. The basis and rationale that the Client requires the successful contractor to operate to at all times, is being able to provide a School that is fit for purpose and that the Contractor is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the Tender Specification. The contract being tendered is for three years in duration from 1st April 2023 until 31st March 2026 with an option to extend for up to 2 years further, at the discretion of the client. Please note the contract start date for Westcott Infant school will commence July 2023 and Westende Junior School will commence October 2023 but both will have the same contract end date as all other schools). The contract will be fixed price in nature, with the Contractor invoicing the Client for one-twelfth of the annual cost on a monthly basis. It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term. •The total value of the current cleaning provision across the Trust is £1,802,860 (total of all school's current annual cleaning costs added together, multiplied by 5 (as the full potential contract term is 5 years) •Please be advised that the Trust has a minimum requirement for a contractor's employers liability/ public liability and professional indemnity insurance of £10m •The minimum annual turnover your company must have achieved to be accepted onto this project is £1m •Please note that this is a growing Trust. Should any other schools join this Trust during the course of this contract, these schools may, at the discretion of the client, be added to this contract. •Please note that the Trust is ideally looking to appoint one

contractor across all schools. However, each school reserves the right to make its own appointment decision and reserves the right not to appoint any contractor bidding for this contract. See SQ document for more details.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-020160](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 January 2023

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Birkin Group

11 Magnet Road

Thurrock

Country

United Kingdom

NUTS code

- UKH32 - Thurrock

National registration number

06383635

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £217,101.68

Section VI. Complementary information

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time. The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=775449365>

GO Reference: GO-2023414-PRO-22543760

VI.4) Procedures for review

VI.4.1) Review body

The Circle Trust

C/O St Crispin's School, London Road

Wokingham

RG40 1SS

Country

United Kingdom