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Tender

Loyalty Award Scheme

NHS Wales Shared Services Partnership

F02: Contract notice

Notice identifier: 2022/S 000-010752

Procurement identifier (OCID): ocds-h6vhtk-03309e

Published 26 April 2022, 4:11pm

Section I: Contracting authority

I.1) Name and addresses

NHS Wales Shared Services Partnership

2nd Floor Woodland House

Cardiff

CF14 4XW

Email

Lily.Prance@wales.nhs.uk

Telephone

+44 2921836568

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.procurement.wales.nhs.uk>

Buyer's address

http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Loyalty Award Scheme

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Loyalty Award Scheme

Reference number

CAV-ITT-PROJECT48729

II.1.2) Main CPV code

- 79342321 - Customer-loyalty programme

II.1.3) Type of contract

Services

II.1.4) Short description

The Cardiff and Vale University Health Board have a Loyalty Award Scheme whereby in seeking to maintain quality patient care, the UHB is committed to retaining its staff and the recognition of their long term work towards the Health Board. The Health Board acknowledges this commitment by rewarding staff for their contribution with vouchers.

The Health Board wishes to engage with a supplier for the provision of gift cards/vouchers, which could be used both online and in store to purchase a wide selection of goods without restrictions.

II.1.5) Estimated total value

Value excluding VAT: £30,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79342321 - Customer-loyalty programme

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff and the Vale UHB

II.2.4) Description of the procurement

The Cardiff and Vale University Health Board have a Loyalty Award Scheme whereby in seeking to maintain quality patient care, the UHB is committed to retaining its staff and the recognition of their long term work towards the Health Board. The Health Board acknowledges this commitment by rewarding staff for their contribution with vouchers.

A member of staff is required to have been employed for a 20 year or 30 year period in the Cardiff and Vale University Health Board and its predecessors. Staff will be entitled to receive vouchers to a specific value depending on their length of service to the Health Board. For a period of 20 years, staff will be eligible to receive 100.00 GBP worth of vouchers and for a period of 30 years, staff will be eligible to receive 150.00 GBP worth of vouchers.

The Health Board wishes to engage with a supplier for the provision of gift cards/vouchers, which could be used both online and in store to purchase a wide selection of goods without restrictions.

Samples are required for this tender.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Following the initial 36 month period there will be 2 possible extensions that can be awarded, each 12 months in duration.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Details can be found within the tender documents via the eTender Wales Bravo Solutions site, as previously stated.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

III.2.2) Contract performance conditions

As per detailed in the ITT

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 June 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

1 June 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please note additional information on this procurement:

1. The Contracting Authority reserves the right to award the contract in whole, in part or annul the tendering process and not award contract.
2. Bidders should note that they will be required to enter into terms and conditions of contract as set out in the ITT and that save for matters of clarification or consistency the Contracting Authority will not negotiate the terms.
3. The Contracting Authority will not accept completed ITT's after the stated closing date.
4. All documents to be priced (where applicable) in sterling and all payments made in sterling.
5. All tender costs and liabilities incurred by bidders shall be the sole responsibility of the bidders.
6. In reference to II.1.9 (Variants) to the extent permitted, if at all, in the tender documents.
7. Prospective suppliers should note that NHS Shared Services Partnership - Procurement Services is acting on behalf of Cardiff and Vale

ULHB.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

http://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=65818.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on

Sell2Wales at http://www.sell2wales.gov.wales/search/search_switch.aspx?ID=68368

(WA Ref:68368)

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=120785

(WA Ref:120785)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Email

Lily.Prance@wales.nhs.uk

Telephone

+44 2921836568

Country

United Kingdom

Internet address

<http://www.procurement.wales.nhs.uk>