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Tender

## **TC492 - Framework for the Provision of Debit/Credit Card Service**

Manchester City Council

F02: Contract notice

Notice identifier: 2022/S 000-010742

Procurement identifier (OCID): ocds-h6vhtk-033094

Published 26 April 2022, 3:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Manchester City Council

Room 407, Town Hall

Manchester

M60 2LA

#### **Contact**

Mrs Louise Causley

#### **Email**

[louise.causley@manchester.gov.uk](mailto:louise.causley@manchester.gov.uk)

#### **Telephone**

+44 1612344287

#### **Country**

United Kingdom

**NUTS code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

<http://www.manchester.gov.uk>

Buyer's address

<http://www.manchester.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## TC492 - Framework for the Provision of Debit/Credit Card Service

Reference number

DN608537

### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Tenders are invited for the provision of Debit/Credit Card Services to Manchester City Council for a 3 year period commencing in October 2022 with an option to extend for up to a further 1 year. The framework period will include, if required a period of time for the changeover to a new service provider.

### **II.1.5) Estimated total value**

Value excluding VAT: £240,270

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

### **II.2.4) Description of the procurement**

Tenders are invited for the provision of Debit/Credit Card Services to Manchester City Council for a 3 year period commencing in October 2022 with an option to extend for up to a further 1 year. The framework period will include, if required a period of time for the changeover to a new service provider.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20

Quality criterion - Name: Social and Ethical Value / Weighting: 20

Quality criterion - Name: Environmental and Climate Change / Weighting: 10

Price - Weighting: 50

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The framework is for 3 years with the option to extend for up to 1 year.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk). Applicants will need to electronically submit their completed tender documents, including online questionnaire, via the on-line portal by 11am on Monday, 30th May 2022 as referred to in IV.2.2.

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## **Section IV. Procedure**

## **IV.1) Description**

### **IV.1.1) Type of procedure**

Open procedure

### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 May 2022

Local time

11:00am

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.7) Conditions for opening of tenders**

Date

27 May 2022

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk) . Once registered, applicants will be emailed a log-in and password which will allow them to gain access to the documentation relating to this opportunity. Applicants will need to electronically submit their completed tender documents, including online questionnaire, via the on-line portal by 11am on Monday, 30th May 2022 as referred to in IV.2.2. Any clarification queries must also be submitted via the Chest website by the date referred to in the tender documentation.

The framework will be for 3 years, expected to commence 1st October 2022 with option to extend for up to an additional 1year.

The successful supplier will be required to actively participate in the economic and social regeneration of the locality of, and surroundings of, the place of delivery of the framework. Therefore, selection and award criteria, specification requirements and contract performance conditions may relate in particular to social and environmental considerations as relevant to the subject matter of this project.

The Council reserves the right not to award the contract/framework, as a result of this Contract Notice. The Council shall not be liable for any costs or expenses incurred by any organisation in responding to this notice or in tendering for the proposed framework.

All submissions must be in English, with any clarifications or discussions conducted in English. Tenders and supporting documents must be priced in pounds sterling and all payments under the proposed contract will be made in pounds sterling.

\* The following is for framework agreements only\*

Please note that although quantities and descriptions in the framework are those used and required by Manchester City Council this framework is open to and may be used by other Authorities and Manchester Partners - this includes the following Councils - Bolton, Stockport, Tameside, Oldham, Trafford, Rochdale, Bury, Salford, Wigan, Blackburn Darwen BC, Blackpool, Cheshire East, Warrington, Greater Manchester Fire and Rescue Authority, Greater Manchester Police Authority, Greater Manchester Waste Disposal Authority, Manchester Central Convention Complex, Commission for New Economy,

Greater Manchester Passenger Transport Executive (TfGM), Transport for Greater Manchester, Greater Manchester Combined Authority and the Integrated Transport Authority.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Manchester City Council

Manchester

M60 2LA

Country

United Kingdom

##### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum 10 calendar day standstill period at the point information on the award of the framework is communicated to tenderers prior to entering into the framework. If an appeal regarding the award of a framework has not been successfully resolved, the Public Contract Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).