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Tender

## **St Bart's Multi Academy Trust - Catering Services Contract**

St Bart's Multi Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-010739

Procurement identifier (OCID): ocids-h6vhtk-044f34

Published 3 April 2024, 12:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Bart's Multi Academy Trust

Sussex Place

Stoke-on-Trent

ST3 4TP

#### **Contact**

Kevin Pickford

#### **Email**

[kevin.pickford@mya-consulting.co.uk](mailto:kevin.pickford@mya-consulting.co.uk)

#### **Telephone**

+44 7790973906

#### **Country**

United Kingdom

**NUTS code**

UKG2 - Shropshire and Staffordshire

**Internet address(es)**

Main address

<http://sbmat.org/>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA429495681](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA429495681)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

**I.4) Type of the contracting authority**

Other type

Multi Academy Trust

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St Bart's Multi Academy Trust - Catering Services Contract

Reference number

Apr01

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of catering services to 17 of the primary schools within the trust

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

In and around Stoke on Trent

#### **II.2.4) Description of the procurement**

Catering Services for 17 primary schools forming part of the St Bart's MAT. Further details on the trust can be found on their website (<https://www.sbmat.org/>). TUPE will apply to this contract. Some, but not all transferring staff previously enjoyed membership of the LGPS pension scheme. Bidders must have demonstrable and successful experience of such transfers. Service commencement date estimated 1st September 2024, following award no later than mid July. The contract will initially be for 3 years with an option to extend by a further 2 years.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Potential for 2 year extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Bidding companies selected to go forward to the ITT stage will have been assessed via a Pre-Qualification Questionnaire (PQQ) that will need to have been completed as Stage 1 of this process.

Assessment criteria will include:

Supplier information and profile

Geographical coverage and experience in this sector

Assessment of Mandatory Exclusions

Assessment of Discretionary Exclusions

Economic and Financial Standing

Technical and Professional Ability

3 in number case studies and points of reference who will be contacted as part of the assessment. It would be preferred if references are for clients operating in the education sector.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To express interest in this opportunity, a PQQ must be requested, completed and returned by the due date via the notified portal.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

Bidding companies must have demonstrable and extensive experience of managing catering services in educational premises

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 May 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

13 May 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.3) Additional information**

Bidders wishing to participate in the tender process, can do so by completing the PQQ document and returning it by no later than Friday 27th April 2024. Requests for copies of the PQQ and the final PQQ submission must be made through the relevant portal.

Completion of the PQQ will not guarantee inclusion in Stage Two of the tender process. All PQQ's will be assessed based upon the bidding company's capabilities and experience. Five bidders will be invited next stage proposals.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=231673](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=231673).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:231673)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email



[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>