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Tender

THE PROVISION OF LEGAL ADVICE AND SERVICES RELATED TO CREATIVE SCOTLAND'S SCREEN SCOTLAND ACTIVITY

Creative Scotland

F02: Contract notice

Notice identifier: 2023/S 000-010739

Procurement identifier (OCID): ocds-h6vhtk-03bea1

Published 14 April 2023, 10:14am

Section I: Contracting authority

I.1) Name and addresses

Creative Scotland

The Lighthouse, Mitchell Lane

Glasgow

G1 3NU

Email

kelly.sweeney@creativescotland.com

Telephone

+44 3303332000

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.creativescotland.com>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15282

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Other type

Non-departmental Public Body

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

THE PROVISION OF LEGAL ADVICE AND SERVICES RELATED TO CREATIVE SCOTLAND'S SCREEN SCOTLAND ACTIVITY

Reference number

CS/CA741

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

THE PROVISION OF LEGAL ADVICE AND SERVICES RELATED TO CREATIVE SCOTLAND'S SCREEN SCOTLAND ACTIVITY AS PER TENDER BRIEF ATTACHED

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Combination of any/all lots

II.2) Description

II.2.1) Title

THE PROVISION OF LEGAL SERVICES IN RESPECT OF SCREEN SCOTLAND'S FILM DEVELOPMENT AND PRODUCTION FUND, BROADCAST CONTENT FUND & PRODUCTION GROWTH FUND

Lot No

1

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

THE PROVISION OF LEGAL SERVICES IN RESPECT OF SCREEN SCOTLAND'S FILM DEVELOPMENT AND PRODUCTION FUND, BROADCAST CONTENT FUND & PRODUCTION GROWTH FUND AS DETAILED WITHIN THE TENDER BRIEF ATTACHED

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Optional 12 month extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

LEGAL REVIEW OF THE SUBSIDY CONTROL ACT 2022 AND CREATION & DRAFTING OF THE NEW STANDARD TERMS IN RELATION TO THE BROADCAST CONTENT FUND

Lot No

2

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

LEGAL REVIEW OF THE SUBSIDY CONTROL ACT 2022 AND CREATION & DRAFTING OF THE NEW STANDARD TERMS IN RELATION TO THE BROADCAST CONTENT FUND AS PER ATTACHED TENDER BRIEF

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

18

This contract is subject to renewal

Yes

Description of renewals

Optional 6 month extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to Tender Brief attached

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Bidders are required to be regulated and/or authorised (as appropriate) to practice law by the relevant professional regulatory body or bodies in the jurisdiction(s) in which they practice.

Unless otherwise agreed (e.g. in the case of proposed use of paralegals or trainee solicitors) individuals delivering services under the framework must be legally qualified and must hold an unrestricted practicing certificate issued by the relevant professional regulatory body

(e.g. the Law Society of Scotland)

III.2.2) Contract performance conditions

Please refer to Tender Brief attached

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 May 2023

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Certain contract elements may be retendered at the end of the initial contract term and any optional extensions

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please refer to the Tender Brief attached

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=728199.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:728199)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom