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Tender

## **Grangemouth Flood Prevention Scheme - Land Referencing Services**

Falkirk Council

F02: Contract notice

Notice identifier: 2022/S 000-010681

Procurement identifier (OCID): ocids-h6vhtk-033057

Published 26 April 2022, 11:36am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Falkirk Council

Abbotsford House, David's Loan

Falkirk

FK2 7YZ

#### **Email**

[CPU@falkirk.gov.uk](mailto:CPU@falkirk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM76 - Falkirk

#### **Internet address(es)**

Main address

<http://www.falkirk.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00184](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00184)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Grangemouth Flood Prevention Scheme - Land Referencing Services

Reference number

PS/032/22

#### **II.1.2) Main CPV code**

- 73000000 - Research and development services and related consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council intends to appoint a provider of land referencing services to assist with identifying parties who require to be provided with notification of the Scheme.

#### **II.1.5) Estimated total value**

Value excluding VAT: £450,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 73000000 - Research and development services and related consultancy services
- 73110000 - Research services
- 71311300 - Infrastructure works consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKM76 - Falkirk

#### **II.2.4) Description of the procurement**

The Grangemouth Flood Protection Scheme is being taken forward by Falkirk Council to alleviate the risk of river and coastal flooding within Grangemouth and the surrounding areas and aims to provide multiple additional benefits. Once complete, the Scheme will be the largest in Scotland and one of the most significant in the UK.

The Council is promoting the Grangemouth Flood Protection Scheme under section 60 of the Flood Risk Management (Scotland) Act 2009. Under the 2009 Act, and the associated Flood Risk Management (Flood Protection Schemes, Potentially Vulnerable Areas and Local Plan Districts) (Scotland) Regulations 2010, the Council requires to notify various parties of the Scheme. Notices must be sent to these parties.

The Council intends to appoint a provider of land referencing services to assist with identifying parties who require to be provided with notification of the Scheme.

#### **II.2.5) Award criteria**

Quality criterion - Name: Staffing and resources / Weighting: 25%

Quality criterion - Name: Service delivery / Weighting: 40%

Quality criterion - Name: Continuous improvement and innovation / Weighting: 10%

Quality criterion - Name: Problematic titles and properties / Weighting: 10%

Quality criterion - Name: Monitoring and reporting / Weighting: 15%

Price - Weighting: 50%

#### **II.2.6) Estimated value**

Value excluding VAT: £450,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The initial contract duration is 2 years with the option to extend for a further period of 12 months.

The Price/Quality Ratio is 50%/50%.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

4B.1.1: Bidders will be required to have a minimum “general” yearly turnover of GBP1M for the last two years:

4B.5.1: It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employer’s (Compulsory) Liability Insurance = GBP5M

Public Liability Insurance = GBP5M

Professional Risk Indemnity Insurance = GBP5M

##### **III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

4C.1.2: Bidders will be required to provide two examples over the last three years that demonstrate that they have the relevant experience to deliver the services as described in the specification.

The weighting will be 50% for each example with 100% attributed to the two examples for this contract. Bidders must score in total a minimum of 60% for SPD question 4C.1.2. The scoring methodology is detailed at Annex 1 of the SPD.

Any Bidder who fails to achieve the minimum points score will be excluded at this stage.

4C.2: Bidders will be required to confirm details of the technicians or technical bodies who they can call upon, especially those responsible for quality control.

4C.10: Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

4D.1: The bidder must have the following:

b. Documented procedures for periodically reviewing, correcting and improving quality performance including processes for ensuring that the bidder's quality management is effective in reducing/preventing incidents of sub-standard delivery. This must include the quality of output and general performance.

g. A documented process demonstrating how the bidder deals with complaints. The bidder must be able to provide details of how their organisation maintains records of any complaints received and how corrective measures are carried out to prevent reoccurrence.

4D.2: The bidder must have the following:

4b. A documented process demonstrating the bidder's arrangements for ensuring that H&S measures are effective in reducing/preventing incidents, occupational ill-health and accidents. This must provide details of the arrangements for H&S management that are relevant to the nature and scales of the requirement.

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 May 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

27 May 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=689613](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=689613).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:689613)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Falkirk Sheriff Court

Main Street

Falkirk

FK1 4AR

Country

United Kingdom



### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

A tenderer that suffers loss as a result of a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or the Court of Session. Falkirk Council (the Council) will have a minimum standstill period of 10 days before awarding the contract. The communication of the award decision notice will be sent by e-mail to all tenderers with the standstill period commencing on the next day. If proceedings are started in the Sheriff Court or the Court of Session against the Council in respect of the decision to award the contract within the standstill period then the Council is prevented from awarding the contract. Post contract award the Sheriff Court or the Court of Session may (1) award damages provided proceedings are brought within 3 months from the date when the grounds for the bringing of the proceedings first arose (2) be entitled to issue an ineffectiveness order or impose a financial penalty on the Council. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.